



**Board of Trustees of John Wood Community College
Counties of Adams, Pike, Hancock, Calhoun,
Schuyler, Brown, Morgan, Scott, Cass
And State of Illinois**

PHONE CONFERENCE:

3CX Conference

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The meeting will begin **at 6:00 o'clock P.M.** Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at lbenz@jwcc.edu and arrangements will be made to allow public comment through teleconferencing. Members of the public will be allowed to be present in person at the meeting by order of the Governor. Should there be some reason to communicate with the board during the meeting, email lbenz@jwcc.edu.

Date: 12.19.22 **BOARD OF TRUSTEES REGULAR MEETING**

Location: Board Room, Student Administrative Center, 1301 South 48th Street, Quincy, IL 62305

Time: **6:00 P.M.**

AGENDA

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- 1. Call to Order/Appointment of Assistant Secretary**
- 2. Roll Call**
- 3. Pledge of Allegiance; Mission Statement – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value**

December 19, 2022 Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



4. Introductions	
• Lisbeth Lefler, Coordinator, Adult Education Transition	
• Benjamin Neisen- Administrative Assistant, Ag Sciences Complex	
• Matt Rolando – Assistant Director, Server Administrator	
5. Special Report	
• Dr. Curt Oldfield, President John Wood Community College	
6. Consideration of Items from the Floor	
7. Public and/or Employee Comment	
8. President and Committee Reports	
8.1 ICCTA/West Central Region Report – <i>Ms. Paula Hawley, Mr. Don Hess</i>	Table Folder
8.2 Board Executive Committee Report - <i>Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer</i>	Table Folder
8.3 Board Curriculum Committee Report – <i>Ms. Hawley, Mr. Andrew Sprague</i>	Table Folder
8.4 Board Finance and Audit Committee Report – <i>Mr. Don Hess, Dr. Randy Greenwell</i>	Table Folder
8.5 Student Trustee Report – <i>Ms. Lauren Archer</i>	
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15. Other Items

16. Closed Session

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- 16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance or dismissal of specific employees of the public body

17. Resume Open Session

18. Open Session Matters

Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff.

19. Adjournment

“The agenda may make reference to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”



Date: **11.16.22** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room, Student Administrative Center, 1301 South 48th Street, Quincy IL 62305

1. Call to Order/Appointment of Assistant Secretary

The **11.16.22** Board of Trustees meeting was called to order at the Student Administrative Center, Board Room, 1301 South 48th Street, Quincy, IL 62305 at 6:00 p.m. by Ms. Diane Ary, Board chair. Ms. Ary appointed Ms. Benz assistant secretary.

2. Roll Call

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer			X	
Ms. Hawley			X	
Mr. Hess				X
Mr. Rhea			X	
Mr. Sprague			X	
Dr. Greenwell			X	
Mr. Fischer			X	
Ms. Ary			X	
Voice Vote				

Attendees: Mr. Michael Elbe, Ms. Leah Benz, Mr. Josh Welker, Ms. Tracy Orne, Ms. Tracy Hagman Dr. Laurel Klinkenberg, Mr. Mike Sorensen from the Quincy Herald Whig, Mr. W. Dave Hetzler, Ms. Rachel Hansen, Mr. Bill LaTour, Dr. Laurel Klinkenberg, Mr. Josh Faivre, Mr. John Reinhardt, Dr. Chris Kaelke, Mr. Heath Richmond, Mr. Justin Bailey, Ms. Kelly Herzog, and Ms. Monica Taft.

3. Pledge of Allegiance; Mission Statement – Pledge of Allegiance was said. The mission statement of JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value was read by student trustee Ms. Lauren Archer.

4. Introductions

- o Mr. Justin Bailey, Justin Bailey, Coordinator, Digital Media
- o Kelly Herzog, Concurrent Enrollment Success Coach (PT)
- o Monica Taft, Advisor, Academic (PT)

5. Special Report - Mr. Josh Faivre, auditor from WIPFLI, provided an audit recap of John Wood Community College for fiscal year 2022. Based on the financial statements a clean “unmodified” opinion was given. There was one finding related to refund paid after the deadline, and one finding related to HEERF reporting (which has been corrected)

11.16.22 Board of Trustees meeting

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Items to note included \$869 increase in federal grant revenue due to additional HEERF funding, implementation GASB87 related to leases, \$6.7 million of bonds issued in 2022, and all cash and deposits properly collateralized.

Included in the recap was change in net position – current year to prior year, revenue and expenses by function for 2022, credit hours (ICCB reimbursable), assessed valuation, and real estate tax rate.

A complete copy of the audit will be presented for approval at the December 19, 2022, Board of Trustees meeting.

6. **Consideration of Items from the Floor** - None

7. **Public and/or Employee Comment** - None

8.1 **ICCTA/West Central Region Report – Ms. Paula Hawley, ICCTA representative, Mr. Don Hess, alternate.** ICCTA held their meeting November 11 and November 12. As of this meeting no minutes were available. Ms. Hawley did not attend.

8.2 **Board Executive Committee Report – Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer.** The Executive Committee met on, November 14, 2022, at 1:00 p.m. in room C252. Ms. Diane Ary and Mr. Larry Fischer participated in-person. Mr. Bob Rhea, participated via zoom. Mr. Michael Elbe president, and Ms. Leah Benz, note taker were in-person.

November Board of Trustees Agenda items

Business/consent agenda items included:

- Truth in Taxation Resolution/Certificate
- Board Meeting Dates 2023
- Rejection of proposal to provide electric automation for the auditorium stage
- Acceptance to provide lighting for the auditorium stage
- December meeting date change to Monday, December 19
- Regular Board minutes, bills, travel expenditures
- Financials October

No grants were presented for November.

Other items discussed included personnel items, confirming a token of appreciation was mailed to the presidential search community committee members, and were given a proposed visit schedule for incoming president Dr. Bryan Renfro.

8.3 **Board Curriculum Committee Report** – The Curriculum Committee met on Monday, November 14, 2022, at 2:30 p.m. via zoom. Attendees were Mr. Andy Sprague, trustee; Ms. Paula Hawley, trustee; Dr. Laurel Klinkenberg, vice president of instruction; Mr. Mike Elbe, president; Ms. Kristina Johnson, note taker.



Computer-Aided Design was discussed. A new course CAD 210-Design and Prototyping is being proposed. The new course is focused on 3D printing. A course lab fee has been assessed to assist in sustaining the equipment and supplies required for the course.

In addition, education courses were discussed with a change to EDU certificate. The Early Childhood Gateways level 2 & 3 credentials have been updated. Certificate changes in TDT were also discussed to better support the industry and hiring of incoming Truck Driver Training instructors.

8.4 Board Finance and Audit Committee Report – Dr. Randy Greenwell, Mr. Don Hess - The Finance and Audit Committee met on Wednesday, November 16, 2022, at 4:00 p.m. at John Wood Community College, room, C240. Present were Dr. Randy Greenwell, trustee, Mr. Josh Welker, Dean of Business Services & Institutional Effectiveness, Mr. John Reinhardt, Director of Fiscal Services, Mr. Mike Elbe, President, and Ms. Jenny Venvertloh, note taker. Also attending was Mr. Josh Faivre, auditor with WIPFLi.

1. Josh Faivre gave an overview of the audit. A draft audit is being presented. The final audit will be presented in December.
2. Bills for Payment - The bills were reviewed and will be recommended for payment.
3. Out of District Travel Requests – The committee reviewed the out of district travel forms that were submitted and recommended them for approval.
4. Financials - The financials were reviewed and will be recommended for approval.
5. Board Budget – The board budget was reviewed.
6. President’s Expense Account – The President’s expense account was reviewed.
7. Review & Discuss Investments - The investment report was reviewed. There was discussion about future investment options.
8. Board Items
 - Tax Levy –A Resolution Regarding the Truth in Taxation Act is being taken to the Board to adopt. The 2022 tax levy will not exceed 105% of the 2021 tax levy.
 - The College requested proposals to provide lighting for the auditorium stage. Four proposals were received. It is recommended that the Board of Trustees accept the proposal and award to LiveSpace, LLC in the amount of \$41,317.71.
 - The College requested proposals to provide electric automation for the auditorium stage. Two proposals were received. It is recommended that the Board of Trustees reject both proposals. The proposals will be revised and readvertised.

8.5 Student Trustee Report – Ms. Lauren Archer – SGA held their annual haunted trail. A profit of \$3,000 was made. SGA students assisted with “senior skip day” which hosted and estimated 200



students; and a Thanksgiving dinner will be served on Thursday evening to student with over 150 who have RSVP.

8.6 Administration Report - Mr. Elbe – President Elbe discussed a power point document included in the table folder. This presentation was presented to the Hannibal Board of Education on a Hannibal Innovation Campus. Four institutions were asked to present program proposals with JWCC being the only out of state request. Our representatives were Keely Ragar, Dave Hetzler, and Mike Elbe. Susan Johnson stated our proposal was well received by their board.

Dr. Bryan Renfro was on campus November 10. President Elbe and he met. It was decided he would be back on campus December 8 & 9 to meet staff and the community members.

Mr. Rapp shared additional EDA grant information per last month’s discussion. President Elbe asked if any further clarification/documentation was requested.

9. Consent Agenda
Consent business

- 9.1 Request approval of 10.26.22 regular meeting minutes,
9.2 Request approval of bills for payment for October payment Finance and Audit Committee
9.3 Request approval of monthly financial statements for October Finance and Audit Committee
9.4 Request approval of trustee and employee travel expenditures for October Finance & Audit Committee
9.5 Request approval of new course CAD 210, Design and Prototyping (addendum-table folder)

MOTION: Request approval of the consent agenda items 9.1-9.4

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

Discussion:

Table with 5 columns: NAME, AYE, NAY, PRESENT, ABSENT. Rows include Ms. Archer, Ms. Hawley, Mr. Hess, Mr. Rhea, Mr. Sprague.

11.16.22 Board of Trustees meeting

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Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

MOTION: Request approval of the consent agenda item 9.5 (addendum in table folder)

Moved by: Mr. Sprague
Seconded by: Dr. Greenwell

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

10. **Grant Items – No grants**

11. **Personnel Items**

11.1 **MOTION:** Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented

Moved by: Mr. Rhea
Seconded by: Ms. Hawley

Discussion:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			



Ms. Ary	x			
Voice Vote				

12. Business

12.1 MOTION: Request adoption of a Resolution and Certificate regarding the Truth in Taxation Law (Hearing not required)

Moved by: Dr. Greenwell
Seconded by: Mr. Rhea

Discussion: John Wood Community College is required to have the Board of Trustees adopt a resolution and certificate prior to the passing of a tax levy. John Wood Community College does not intend to increase the tax levy more than 105% of last year's levy, so a hearing is not required as part of the Truth in Taxation Act requirement.

The proposed aggregate levy for the JWCC District is \$7,376,533 which represents the amount of collectible property tax we intend to levy on the district. The taxable rate for the tax year 2022 is anticipated to be \$0.36239 per \$100 of equalized assessed valuation.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			x
Mr. Hess				
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

12.2 MOTION: Request approval of the regular meeting dates of the John Wood Community College Board of Trustees 2023 changing April Board date to read April 19

Moved by: Mr. Rhea
Seconded by: Mr. Fischer

Discussion: The Board of Trustees regular meetings are normally held the third Wednesday of every month at 6:00 p.m. at John Wood Community College, 1301 South 48th Street, Quincy IL. The dates recommended for approval for the regular meetings of the John Wood Community College Board of Trustees for calendar year 2023 were presented for approval. It was noted that the April Board meeting date should read April 19.



NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	X			
Voice Vote				

12.3 **MOTION:** Request approval to reject the two proposals from qualified vendors to provide electric automation for the auditorium stage

Moved by: Dr. Greenwell
Seconded by: Mr. Fischer

Discussion: JWCC solicited request for proposals from qualified vendors to provide electric automation for the auditorium stage. Two proposals were received.

Technical Productions, Inc. \$185,410.94

Associated Controls + Design \$137,838.00

It is recommended that the Board of Trustees reject both proposals and readvertise.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

12.4 **MOTION:** Request approval to accept the proposal and award to Live Space, LLC in the amount of \$41,317.71 to provide lighting for the auditorium stage

Moved by: Dr. Greenwell

11.16.22 Board of Trustees meeting

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Seconded by: Ms. Hawley

Discussion: JWCC solicited request for proposals from qualified vendors to provide lighting for the auditorium stage. There was an option 1 for some miscellaneous add-on items. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Four proposals were received. Live Space, LLC was recommended for approval.

Vendor

Live Space, LLC \$35,548.80
4995 Starr St. S.E. \$ 5,768.91 Option 1
Grand Rapids, MI 49546 \$41,317.71 Total Cost

Table with 5 columns: NAME, AYE, NAY, PRESENT, ABSENT. Rows include Ms. Archer, Ms. Hawley, Mr. Hess, Mr. Rhea, Mr. Sprague, Dr. Greenwell, Mr. Fischer, Ms. Ary, and Voice Vote.

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12.5 MOTION: Request approval to change the Board of Trustees meeting of December 14, 2022, Board meeting date to Monday, December 19, 2022

Moved by: Mr. Rhea
Seconded by: Mr. Sprague

Discussion: Correction was made to the motion from the proposed agenda request. Normally, the Board meeting would have been scheduled for December 21 but due to tax levy requirements that date was revised to December 14. The original motion stated December 21 but should have read December 14. The change is from December 14 to December 19.

Due to numerous conflicts the meeting now will be held on MONDAY, December 19, 2022, at 6:00 p.m. in the Board room of the Student Administrative Center.

Table with 5 columns: NAME, AYE, NAY, PRESENT, ABSENT. Rows include Ms. Archer, Ms. Hawley, Mr. Hess, Mr. Rhea, and Mr. Sprague.

11.16.22 Board of Trustees meeting

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Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

12.6 **MOTION:** Request approval of the proposed fee range for the new course CAD 210 – Fee Range \$0-\$40 Proposed Credit hour fee \$15.00

Moved by: Mr. Rhea
Seconded by: Mr. Sprague

Discussion: The below fee range to cover the cost of material used when completing the 3D printing projects. This fee will apply to CAD 210 (Design and Prototyping).

Request Fee Range: \$0 - \$40

Proposed Credit Hour Fee: \$15

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

13. **Discussion Item**
Calendar of Events

14. **Notices and Communications**
o December 1- honoring President Elbe at a reception

15. **Other Items**

16. **Closed Session**

17.1 *A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body, to consider collective bargaining matters.*

Moved by: Mr. Sprague
Seconded by: Mr. Fischer

11.16.22 Board of Trustees meeting



NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

18. Public Session

18.1 MOTION: *Resume to Open Session*

Moved by: Dr. Greenwell

Seconded by: Mr. Sprague

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x			
Ms. Ary	x			
Voice Vote				

19. Adjournment

19.1 MOTION: *Adjourn the November 16, 2022, Board of Trustees regular meeting*

Moved by: Dr. Greenwell

Seconded by: Mr. Sprague

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				
Ms. Hawley				
Mr. Hess				
Mr. Rhea				
Mr. Sprague				

11.16.22 Board of Trustees meeting

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Dr. Greenwell				
Mr. Fischer				
Ms. Ary				
Voice Vote	x			

20. Approval:

Approved the **19th day of December 2022**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48th Street, Quincy Il 62305 at which _____ voting members were present, constituting a quorum by a vote of ___ ayes and _____ nays.

CHAIR:X _____ **SECRETARY:**X _____



Date: **December 19, 2022**, BOARD OF TRUSTEES MEETING
From: Dr. Laurel Klinkenberg, Vice President for Instruction
Item: **CONSENT**
RE: Curriculum Items

I am requesting approval of the curriculum items listed below. The items have been approved by the Curriculum Committee of the Faculty Senate as well as the Faculty Senate.

❖ **Computer Science**

Course Change

CSC 163, Fundamentals of Networking

The course will change from a 2-credit hour course to 3, with an additional type of software that will allow students to test for a certification for that software. The change is also being supported by additional grant funding.

Certificate Change

Computer Network Support

Adding the 1 credit hour to CSC 163 adds a credit hour to the certificate from 17 to 18.

❖ **Radiologic Technology**

Degree Change

This degree plan is no longer an option as a 2-year AAS degree, as it has moved to a BS degree offered through Blessing Reiman College of Nursing and Health Sciences. The degree will be designated as inactive.

I concur with Dr. Klinkenberg's request and recommend the Board of Trustees approve the above curriculum items.

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Date: **December 19, 2022**, BOARD OF TRUSTEES MEETING
From: Dr. Laurel Klinkenberg, Vice President of Instruction
Item: **Business**
RE: Course Fee Request

I am requesting approval of the below fee range to cover the cost of simulation software and equipment maintenance. This fee will apply to CSC 163 (Fundamentals of Networking), which helps support students in obtaining the NETWORK+ credential.

Proposed Fee Range: \$0 - \$100

Proposed Credit Hour Fee: \$65

I concur with the recommendation and request the Board of Trustees approve the proposed fee range for CSC 163.

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Date: **12.19.2022** BOARD OF TRUSTEES MEETING
From: Dana Keppner, Director of Human Resources
RE: Personnel

Personnel Items to Be Approved:

New Hires—Regular

Haley, Madelyn-Manager, Accounting Services

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective December 5, 2022, at an annual salary of \$45,000

Renfro, Bryan-President

Request authorization to hire into full-time, exempt, benefits-eligible position effective January 4, 2023, at an annual salary of \$210,000

New Hires—Associate Faculty

Dunn-Steinke, Molly-Instructor, Education

Request authorization to hire into part-time position effective January 14, 2023 at an hourly rate of \$668 per credit hour

Skeffington, Virginia-Instructor, CSC/OFT

Request authorization to hire into part-time position effective January 14, 2023 at an hourly rate of \$591 per credit hour

Status Changes

Amsler, Deborah-Administrative Assistant to Director, HR

Request authorization to change status to the full-time, non-exempt, benefits-eligible position of Administrative Specialist, HR effective December 5, 2022 at an annual salary of \$32,913

Holtschlag, Adam-Coordinator, Grounds

Request authorization to change status to the full-time, exempt, benefits-eligible position of Manager, Grounds/Building Services effective December 5, 2022 at an annual salary of \$40,837

Vacancies

Assistant, Learning Resource Center

Request authorization to fill part-time, non-exempt position pending appropriate administrative review

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Assistant, Records & Registration

Request authorization to fill part-time, non-exempt position pending appropriate administrative review

Vice President, Instructional Services

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review

Director, Fiscal Services

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review

Retirements/Resignations-Accepted by President

Bruns, Taylor-Assistant, Learning Resource Center resignation effective December 15, 2022

Klinkenberg, Laurel-Vice President, Instructional Service retirement effective June 30, 2023

Miller, Josephine-Assistant, Records/Registration retirement effective December 1, 2022

Reinhardt, John-Director, Fiscal Services resignation effective December 21, 2022

I concur with the Personnel recommendations.



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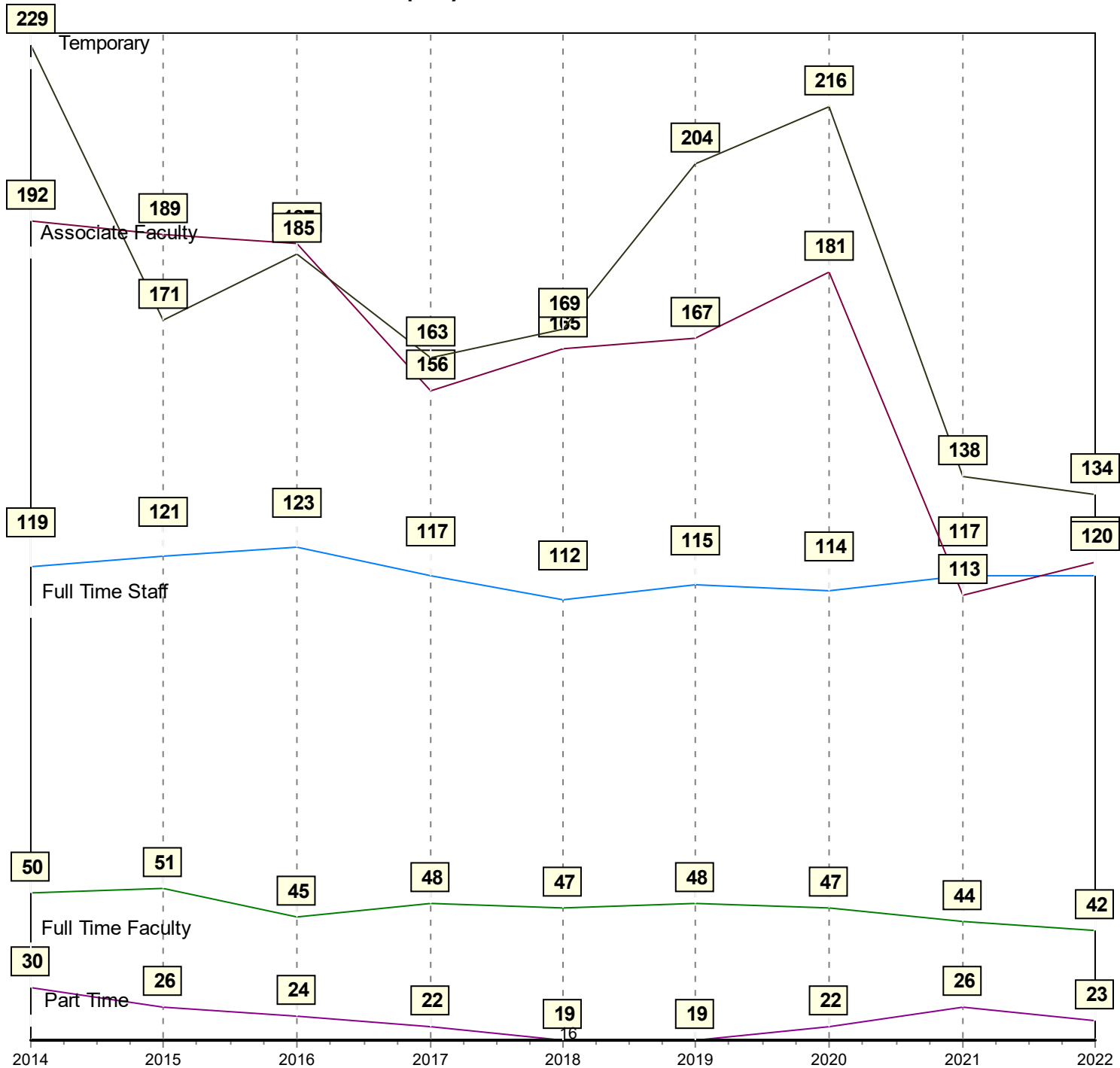
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John Wood Community College, District No. 539

As Of 11/1/2022

Employment Trends





Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Levying Additional Tax

Ill. Compiled Stat., 805/3-14.3 requires taxing districts intending to levy an additional tax to publish the intent 30 days prior to passage. This intent was published in accordance with the resolution passed at the October 26, 2022, Board meeting and there have been no public petitions filed with the Board of Trustees. The attached Resolution and Certificate Levying Additional Tax accomplishes the legal requirement regarding levying an additional tax.

It is requested that the Board of Trustees adopt the attached resolution and certificate relating to the Resolution Levying Additional Taxes.

I concur with the recommendation and request the Board of Trustees adopt the attached Resolution Levying Additional Tax and the Certificate Levying Additional Tax.

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**Resolution Levying Additional Tax
Pursuant to Section 3-14.3 of The Illinois Public Community College Act
(110 Illinois Compiled Statutes 805/3-14.3)**

WHEREAS, the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), to levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so for educational and operations and maintenance purposes as more fully set forth in said section; and,

WHEREAS, pursuant to said Section 3-14.3, the Board of Trustees on October 26, 2022, adopted a resolution expressing an intention to avail of the provisions of Section 3-14.3, a true and correct copy of which Resolution is attached hereto, marked "Exhibit A," and incorporated herein by this reference; and,

WHEREAS, pursuant to said Section 3-14.3 and said Resolution, a notice of such intention was published in The Quincy Herald-Whig on October 27, 2022, true and correct copies of which notice, and proof of publication are attached hereto, marked "Exhibit B," and incorporated herein by this reference; and,

WHEREAS, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2022 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.33 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed, a true and correct copy of which certification is attached hereto, marked "Exhibit C," and incorporated herein by this reference, thus resulting in a tax rate of approximately 5.83 cents per \$100 of equalized assessed valuation for such additional tax; and,

WHEREAS, no valid petition was filed with the Secretary of the Board of Trustees requesting that a proposition to levy such additional taxes as authorized by Section 3-14.3 be submitted to the voters of the District; and,

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied in addition to any other amounts levied for educational purposes or operations and maintenance purposes.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS, that it shall require and does hereby levy on the equalized assessed value of the taxable property of this district for the year 2022, in addition to any other taxes heretofore or hereafter levied for such year, an additional tax pursuant to Section 3-14.3 of the Public Community College Act of Illinois (110 Illinois Compiled Statutes 805/3-14.3), and all laws amendatory thereof and supplementary thereto including, (herein the “Act”), the sum of One Million Seventeen Thousand Seven Hundred Fifty Dollars (\$1,017,750) as an additional tax for educational and operations and maintenance purposes.

BE IT FURTHER RESOLVED, that the County Clerks of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, be notified hereof by way of certificate and tax levy to be executed ninefold by the Chairman and Secretary of this Board and filed with each of the County Clerks by the Secretary of the Community College on or before the last Tuesday in December, 2022 which certificate of tax levy shall incorporate this additional tax and any other taxes which may be levied.

BE IT FURTHER RESOLVED, that the respective County Clerks of said counties are hereby authorized and directed to extend such additional tax, in addition to any other taxes levied by the Board of Trustees.

DATED: This 19th day of December, 2022.

APPROVED:

Chairman, Board of Trustees

ATTEST:

Secretary, Board of Trustees

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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Certificate Levying Additional Tax

The undersigned does hereby certify:

1. I am the duly elected Secretary of the Board of Trustees of John Wood Community College.

2. Attached hereto is a true and correct copy of a Resolution Levying Additional Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act (110 Illinois Compiled Statutes 805/3-14.3), duly adopted at a regular meeting of said District held at 6:00 o'clock p.m., on the 26th day of October, 2022. Said Resolution has not been rescinded or amended and remains in full force and effect.

3. Attached to said Resolution are true and correct copies of a Resolution expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law (Exhibit A), Proof of Publication as contemplated by said Resolution (Exhibit B), and the Illinois Community College Board's Eligibility Certificate pertaining to the 2022 levy with respect to Section 3-14.3 of the Illinois Public Community College Act (110 Illinois Compiled Statutes 805/3-14.3 (Exhibit C). Such Resolution was duly adopted at a regular meeting of said District held at 6:00 o'clock p.m. on the 26th day of October, 2022, and the Resolution has not been rescinded or amended and remains in full force and effect.

4. That, as stated in said Resolution, no valid petition was filed with the Secretary of the Board of Trustees requesting that a proposition to levy the additional tax authorized by Section 3-14.3 of the Illinois Public Community College Act be submitted to the voters of said District.

5. In accordance with Section 3-14.3 of the Illinois Public Community College Act, the Board is entitled for the 2022 levy, to levy a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.33 cents per \$100 of equalized assessed valuation, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed, thus resulting in a tax rate up to 5.83 cents per \$100 of equalized assessed valuation for such additional tax.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



DATED: This 19th day of December, 2022.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE
COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER,
BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS

Secretary

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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**Resolution of the Board of Trustees of
John Wood Community College District No. 539**

Expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law.

WHEREAS, pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), including but not necessarily limited to, Public Act 86-360, the Board of Trustees of John Wood Community College, District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, the State of Illinois (the "District"), may levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so, which additional tax may be used to increase for the year certified the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed value for educational and operations and maintenance purposes as certified by the Illinois Community College Board; and,

WHEREAS, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2022 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.33 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed; and,

WHEREAS, under Section 3-14.3 of the Act, the Board of Trustees of the District (the "Board") is authorized to levy the additional tax as previously described; and,

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied; and,

WHEREAS, before such additional tax may be levied, the Board must adopt a resolution declaring its intention to make such levy and give notice of such intention as provided by Section 3-14.3.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT, as follows:

October 26, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



SECTION 1. RECITALS: The recitals of this Resolution are incorporated herein by this reference to the same extent as if set forth herein verbatim.

SECTION 2. DECLARATION: The Board hereby expresses its intention to avail of the provisions of the Act and, specifically, Section 3-14.3, and to levy an additional tax upon the taxable property of the District for the year 2022 for educational and operations and maintenance purposes to the maximum authorized.

SECTION 3. PUBLICATION: Notice of said intention to avail of the provisions of Section 3-14.3 of the Act shall be given by publication at least once in The Quincy Herald-Whig, the same being one (1) or more area newspaper published in the District, as required by such Section.

SECTION 4. NOTICE: By this resolution and its publication PUBLIC NOTICE is given.

A. The Board on October 26, 2022, adopted this resolution expressing its intention to avail the provisions of Section 3-14.3 of the Public Community College Act as herein set forth.

B. A petition may be filed with the Secretary of the Board of Trustees, within thirty (30) days as provided in Section 3-14.3, that is, on or before November 25, 2022, signed by not less than 5,893 voters of the District, said number being equal to ten percent (10%) of the voters of the District, requesting that proposition to levy such additional taxes as authorized by Section 3-14.3, be submitted to the voters of the District. If the required petition is filed, said proposition will be submitted to the voters of the District at the next regularly scheduled election held on April 4, 2023, or other appropriate regularly scheduled election, then the District shall be authorized to levy such additional taxes for the purposes expressed in Section 3-14.3 for the year 2022.

SECTION 5. LEVY: If no requisite petition is filed with the Secretary of the Board of Trustees, the Board may, by appropriate proceedings to be hereafter taken, raise such additional taxes provided for the purposes expressed in Section 3-14.3 of the Act.

SECTION 6. CONFLICTS: All resolutions and parts of resolutions in conflict herewith be and the same are hereby repealed and that this resolution be in full force and effect forthwith upon its adoption.

ADOPTION: This 26th day of October, 2022.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND THE STATE OF ILLINOIS (THE "DISTRICT").

By: *Mariane B. Aug*
Chairman, Board of Trustees

By: *Andy Szwajkowski*
Secretary, Board of Trustees

Resolution of the Board of Trustees of John Wood Community College District No. 539 Expressing the intention to avail of the provisions of Section 3-14.3 of the Illinois Public Community College Act, as amended, and to levy the additional tax provided therein, and directing that notice of such intention be published in the manner provided by law.

WHEREAS, pursuant to the provisions of Section 3-14.3 (herein "Section 3-14.3") of the Public Community College Act of Illinois, and all laws amendatory thereof and supplementary thereto (herein the "Act"), including but not necessarily limited to, Public Act 86-360, the Board of Trustees of John Wood Community College, District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, the State of Illinois (the "District"), may levy an additional tax upon the taxable property of the District in any year in which the Illinois Community College Board issues a certificate of eligibility to do so, which additional tax may be used to increase for the year certified the total taxing authority of the District to the most recently reported statewide average actual levy rate in cents per \$100 of equalized assessed value for educational and operations and maintenance purposes as certified by the Illinois Community College Board; and,

WHEREAS, the Illinois Community College Board has issued the appropriate eligibility certification to the District pertaining to the 2022 levy of the District whereby a combined (a) educational and (b) operations and maintenance purposes rate up to and including 28.33 cents per \$100 of equalized assessed valuation would be allowed, rather than a rate of 22.5 cents per \$100 of equalized assessed valuation otherwise allowed; and,

WHEREAS, under Section 3-14.3 of the Act, the Board of Trustees of the District (the "Board") is authorized to levy the additional tax as previously described; and,

WHEREAS, the Board has determined and does hereby determine that it is advisable, necessary and in the best interest of the District that such additional tax be levied; and,

WHEREAS, before such additional tax may be levied, the Board must adopt a resolution declaring its intention to make such levy and give notice of such intention as provided by Section 3-14.3.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE DISTRICT, as follows:

SECTION 1. RECITALS: The recitals of this Resolution are incorporated herein by this reference to the same extent as if set forth herein verbatim.

SECTION 2. DECLARATION: The Board hereby expresses its intention to avail of the provisions of the Act and, specifically, Section 3-14.3, and to levy an additional tax upon the taxable property of the District for the year 2022 for educational and operations and maintenance purposes to the maximum authorized.

SECTION 3. PUBLICATION: Notice of said intention to avail of the provisions of Section 3-14.3 of the Act shall be given by publication at least once in The Quincy Herald-Whig, the same being one (1) or more area newspaper published in the District, as required by such Section.

SECTION 4. NOTICE: By this resolution and its publication PUBLIC NOTICE is given.

A. The Board on October 26, 2022, adopted this resolution expressing its intention to avail the provisions of Section 3-14.3 of the Public Community College Act as herein set forth.

B. A petition may be filed with the Secretary of the Board of Trustees, within thirty (30) days as provided in Section 3-14.3, that is on or before November 25, 2022, signed by not less than 5,890 voters of the District, said number being equal to ten percent (10%) of the voters of the District, requesting that proposition to levy such additional taxes as authorized by Section 3-14.3, be submitted to the voters of the District. If the required petition is filed, said proposition will be submitted to the voters of the District at the next regularly scheduled election held on April 4, 2023, or other appropriate regularly scheduled election, then the District shall be authorized to levy such additional taxes for the purposes expressed in Section 3-14.3 for the year 2022.

SECTION 5. LEVY: If no requisite petition is filed with the Secretary of the Board of Trustees, the Board may, by appropriate proceedings to be hereafter taken, raise such additional taxes provided for the purposes expressed in Section 3-14.3 of the Act.

SECTION 6. CONFLICTS: All resolutions and parts of resolution in conflict herewith be and the same are hereby repealed and this resolution be in full force and effect forthwith upon its adoption.

ADOPTION: This 26th day of October, 2022.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN SCOTT, AND CASS, AND THE STATE OF ILLINOIS (THE "DISTRICT").

By: Chairman of the Board: Diane Ar
By: Secretary of Board: Andy Spragu

CERTIFICATE OF PUBLIC

State of Illinois, County of Adams,ss:

City of Quincy, the Herald-Whig, is the authorized agent of Phillips Media Group, LLC, and does hereby certify that said corporation is the publisher of the Herald-Whig and that they are duly authorized to make this certificate for the corporation that the notice of which the annexed is a true copy, was printed and published in the regular editions of the Herald-Whig, a secular newspaper of general circulation, published in the of Quincy, in said county and state, and published on that said newspaper was regularly published for twelve months prior to the first publication of said notice.

From 10/27/2022 to 10/27/2022 both inclusive.

- 1st insertion, Vol. 184, No. 294, 10/27/2022
2nd insertion, Vol. ____, No. ____.
3rd insertion, Vol. ____, No. ____.
4th insertion, Vol. ____, No. ____.

Ad#: 143695

Subscribed to and sworn to before me this 11/02/22

[Handwritten signature]

(Publication Fee. \$394.83)



September 26, 2022

Mr. Michael Elbe, President
John Wood Community College
1301 South 48th Street
Quincy, IL 62305

Dear Mr. Elbe,

At the meeting held on September 16, 2022, the Illinois Community College Board authorized your district's eligibility for the special tax levy pursuant to 110 ILCS 805, Section 3-14.3. Please note the provisions of this section which specify that your board of trustees must adopt a resolution expressing its intent to levy the tax; and thereby, giving voters an opportunity to request a referendum on the proposed additional levy. The state average combined educational and operations and maintenance purposes tax rate is 28.33 cents, and John Wood Community College can levy an additional 5.83 cents. The levy does not circumvent tax cap legislation.

If you have any questions, please contact Jennifer Franklin, Deputy Director for Finance and Administration, at (217)-785-0031 or at Jennifer.L.Franklin2@Illinois.gov.

Sincerely,

Brian Durham, Ph.D.
Executive Director

cc: Josh Welker, CFO



Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Levying Taxes

Ill. Compiled Stat., 805/3-20.5 provides that a community college district may levy against the assessed valuation of its district amounts for various purposes to support the operation and debt service obligations of the College. The Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-55, et seq.) requires that the taxing district give public notice of and hold a public hearing on our intent to adopt an amount which is more than 105% of the extensions. The 2022 levy will not exceed the previous year's extension by more than 5%, thus a public hearing will not be required.

It is requested that the Board of Trustees adopt the attached Resolution Levying Taxes and the Certificate of Tax Levy.

I concur with the recommendation and request the Board of Trustees adopt the attached Resolution Levying Taxes and the Certificate of Tax Levy.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



Resolution Levying Taxes

WHEREAS, the Board of Trustees of John Wood Community College, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass, and State of Illinois, shall ascertain, as near as practicable, annually, how much money must be raised by taxes for the next ensuing year; and,

WHEREAS, such amounts shall be certified and returned to the County Clerks of the Counties in which a part of said Community College District lies.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Trustees of this Community College District does ascertain that it shall require and does hereby levy on the equalized assessed value of the taxable property of this District for the year 2022.

- A. The sum of \$3,562,125 as a special tax for educational purposes;
- B. The sum of \$1,017,750 as a special tax for operations and maintenance of facilities purposes, including salaries of janitors, engineers, or other custodial employees and all costs of fuel, lights, gas, water, telephone service, and custodial supplies and equipment and the cost of a professional survey of the conditions of school buildings;
- C. The sum of \$1,186,697 to be levied as additional tax for educational and operations and maintenance purposes (110 Illinois Compiled Statutes 805/3-14.3);
- D. The sum of \$1,139,211 as a special tax for tort immunity and liability purposes under the Local Governmental and Governmental Employees Tort Immunity Act (745 Illinois Compiled Statutes 10/9-107);
- E. The sum of \$45,750 as a special tax for auditing purposes (50 Illinois Compiled Statutes 310/9);
- F. The sum of \$15,000 as a special tax for workmen's compensation and occupational disease purposes (745 Illinois Compiled Statutes 10/9-107);

December 19, 202 JWCC Board regular meeting

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- G. The sum of \$20,000 as a special tax for unemployment insurance purposes (745 Illinois Compiled Statutes 10/9-107);
- H. The sum of \$50,000 as a special tax for property and casualty insurance purposes (745 Illinois Compiled Statutes 10/9-107);
- I. The sum of \$165,000 as a special tax for Federal Medicare Insurance Program purposes (40 Illinois Compiled Statutes 5/21-110.1);
- J. The sum of \$175,000 to be levied as a special tax for health safety, environmental, protection, handicapped accessibility, energy conservation or other purposes allowed under Section 3-20.3.01 of the Illinois Public Community College Act (110 Illinois Compiled 805/3-20.3.01).

BE IT FURTHER RESOLVED that the County Clerks of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott, and Cass, and State of Illinois, be notified hereof by way of Certificate of Tax Levy to be executed ninefold by the Chairman and Secretary of this Board and filed with each of the County Clerks by the Secretary of the Community College on or before the last Tuesday in December, 2022, which certificate of tax levy shall incorporate these taxes and any other taxes which may be levied.

BE IT FURTHER RESOLVED that the respective County Clerks of said counties are hereby authorized and directed to extend such taxes, in addition to any other taxes levied by the Board of Trustees.

DATED: This 19th day of December, 2022.

APPROVED: _____

Chairman, Board of Trustees

ATTEST:

Secretary, Board of Trustees

December 19, 2022 JWCC Board regular meeting

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Certificate of Tax Levy

We hereby certify that we require the sum of Three Million Five Hundred Sixty-Two Thousand One Hundred Twenty-Five (\$3,562,125) to be levied as a special tax for educational purposes, the sum of One Million Seventeen Thousand Seven Hundred Fifty Dollars (\$1,017,750) to be levied as a special tax for operations and maintenance of facilities purposes, the sum of One Million One Hundred Eighty-Six Thousand Six Hundred Ninety-Seven Dollars (\$1,186,697) to be levied as an additional tax for educational and operations and maintenance purposes (110 Illinois Compiled Statutes 805/3-14.3), the sum of One Million One Hundred Thirty-Nine Thousand Two Hundred Eleven Dollars (\$1,139,211) to be levied as a special tax for tort immunity and liability purposes under the Local Governmental and Governmental Employees Tort Immunity Act (745 Illinois Compiled Statutes 10/9-107), the sum of Forty-Five Thousand Seven Hundred Fifty Dollars (\$45,750) to be levied as a special tax for auditing purposes (50 Illinois Compiled Statutes 310/9), the sum of Fifteen Thousand Dollars (\$15,000) to be levied as a special tax for workmen's compensation and occupational disease purposes (745 Illinois Compiled Statutes 10/9-107), the sum of Twenty Thousand Dollars (\$20,000) to be levied as a special tax for unemployment insurance purposes (745 Illinois Compiled Statutes 10/9-107), the sum of Fifty Thousand Dollars (\$50,000) to be levied as a special tax for property and casualty insurance purposes (745 Illinois Compiled Statutes 10/9-107), the sum of One Hundred Sixty-Five Thousand Dollars (\$165,000) to be levied as a special tax for Federal Medicare Insurance Program purposes (40 Illinois Compiled Statutes 5/21-110.1), the sum of One Hundred Seventy-Five Thousand (\$175,000) to be levied as a special tax for health safety, environmental, protection, handicapped accessibility, energy conservation or other purposes allowed under Section 3-20.3.01 of the Illinois Public Community College Act (110 Illinois Compiled 805/3-20.3.01), on the equalized assessed value of the taxable property of our District, for the year 2021.

December 19, 2022 JWCC Board regular meeting

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Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



DATED: This 19th day of December 2022.

BOARD OF TRUSTEES OF JOHN WOOD COMMUNITY COLLEGE, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT, AND CASS, AND STATE OF ILLINOIS

Chairman, Board of Trustees

Secretary, Board of Trustees


December 19, 2022 JWCC Board regular meeting

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Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Michael L Elbe, President 
Item: **Business**
RE: Illinois Community College Trustees Association Dues

Attached is the 2022 renewal notice for the 2nd installment dues for John Wood Community College to the Illinois Community College Trustees Association. The amount is \$4,028.00

December 19, 2022 Board regular meeting

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Illinois Community College Trustees Association

401 E. Capitol Avenue, Suite 200 * Springfield, Illinois 62701-1711
217-528-2858 (phone) * 217-528-8662 (fax)
ICCTA@communitycolleges.org (e-mail)
www.communitycolleges.org (web site)

Dues Renewal Notice

2nd Installment

John Wood Community College
Attn: Mr. Mike Elbe
1301 South 48th Street
Quincy, IL 62305

Invoice #	Date	Terms
7829	11/29/2022	Due on receipt

Description	Amount
FY23 Illinois Community College Trustees Association Dues (ICCTA) - 2nd Half	4,028.00
<i>Thank you for your continuing support!</i>	
Total	\$4,028.00

***Please make check payable to ICCTA and mail to address printed above.
If you would like to set up Electronic Deposit, please contact Stephanie at
sspann@communitycolleges.org.***



Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Heat Pump Request for Proposals

JWCC solicited request for proposals from qualified vendors to provide heat pumps for the Student Activity Center. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two proposals were received.

Vendor

Keck Heating & Air Conditioning \$58,390.00
431 State St.
Quincy, IL 62301

Peters Heating & Air Conditioning \$51,667.00
4520 Broadway
Quincy, IL 62305

It is recommended that the Board of Trustees accept the proposal and award to Peters Heating & Air Conditioning in the amount of \$51,667.00.

I concur with the recommendation and request the Board of Trustees accept the proposal and award to Peters Heating & Air Conditioning in the amount of \$51,667.00.

December 19, 2022 JWCC Board regular meeting

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Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Fiscal Year 2022 Audit

The firm of WIPFLI, LLP has completed its audit of the financial records of John Wood Community College for fiscal year 2022. Representatives attended the November 16, 2022, meeting of the Board of Trustees to present the audit and respond to any Board members' questions.

It is being recommended that the Board of Trustees accept and file the audit report as presented.

I concur with the recommendation and request the Board of Trustees accept and file the audit report as presented.


December 19, 2022 JWCC Board regular meeting

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Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
 From: Michael Elbe, president 
 Item: **Business**
 RE: Resolution Accepting Donation form the Orr Corporation of improvements at the Agricultural Center

The Orr Corporation presented John Wood Community College with a Bill of Sale or Donation relative to the newly constructed Agricultural Sciences Complex completed by the Orr Corporation. The Corporation constructed improvements from privately donations to the Orr Corporation. The land this new facility was constructed on is leased to JWCC from the University of Illinois. Last week, the Orr Corporation approved a resolution formally donating this new facility to the College. As authorized by Public Community College Section 3-29.1, the Board of Trustees has the power to accept gifts, grants or legacies from any source when made for community college purposes.

I recommend the Board of Trustees adopt the resolution presented to formally accept the donation from the Orr Corporation for the new Agricultural Sciences Complex.

December 19, 2022 JWCC Board regular meeting

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ORR CORPORATION

RESOLUTION AUTHORIZING JOHN WOOD COMMUNITY COLLEGE DONATION

WHEREAS, Orr Corporation, formally West Central Illinois Agriculture Research & Demonstration Center Incorporated, an Illinois not for profit corporation organized under the laws of the State of Illinois, has long supported the agriculture education activities of John Wood Community College; and,

WHEREAS, Orr Corporation has made various improvements on land located on a part of the Northeast Quarter of Section 14, Township 3 South, Range 4 West of the Fourth Principal Meridian, Pike County, Illinois, leased by John Wood Community College; and,

WHEREAS, Orr Corporation desires to donate such improvements to John Wood Community College; and,

WHEREAS, the improvements made by Orr Corporation would serve the community college purposes and education activities of John Wood Community College; and,

WHEREAS, the Board of Trustees of John Wood Community College wishes to accept such donation from Orr Corporation.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Orr Corporation, formally West Central Illinois Agriculture Research & Demonstration Center Incorporated, as follows:

SECTION 1. RECITALS: The recitals of this Resolution are incorporated herein by this reference.


SECTION 2. APPROVAL: The donation of the above-referenced improvements to the Board of Trustees of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass, and State of Illinois, an Illinois public community college, commonly known as John Wood Community College, is approved and authorized.

SECTION 3. DOCUMENTS: The President and Secretary are each authorized and directed to execute and deliver a Bill of Sale or Donation and such documents and take such other and further action as may be necessary or appropriate to implement this Resolution and the donation of such improvements to John Wood Community College.

SECTION 4. EFFECTIVE DATE: This Resolution shall be in full force and effect immediately upon its adoption.

Dated this 9th day of December, 2022.

APPROVED:

By: 
Matthew T. Bradshaw, President

ORR CORPORATION

BILL OF SALE OR DONATION
DONATING IMPROVEMENTS AT
JOHN WOOD COMMUNITY COLLEGE AGRICULTURAL CENTER

The undersigned, ORR CORPORATION, an Illinois corporation, formally WEST CENTRAL ILLINOIS AGRICULTURE RESEARCH & DEMONSTRATION CENTER INCORPORATED, hereby transfers, assigns, and donates to the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT AND CASS, AND STATE OF ILLINOIS, commonly known as JOHN WOOD COMMUNITY COLLEGE, all of its right, title, or interest in and to improvements made or caused to be made by the Orr Corporation on the following described real estate leased by John Wood Community College:

A Tract of land lying in and being part of the Northeast Quarter of Section 14, Township 3 South, Range 4 West of the Fourth Principal Meridian, Pike County, Illinois, being more fully described as follows:

Commencing at the Southeast corner of the afore mentioned Northeast Quarter; Thence N 89 degrees 17 minutes 43 seconds W along the $\frac{1}{4}$ Section Line a distance of 1288.62 feet; Thence N 00 degrees 42 minutes 17 seconds E leaving said $\frac{1}{4}$ Section Line a distance of 540.58 feet to the Southwest corner of a tract of land described in Drawer 3 Card 3605 in the Pike County Recorder of Deeds Office; Thence S 89 degrees 17 minutes 43 seconds E along the South line of said tract described in Drawer 3 Card 3605 a distance of 287.34 feet to the Point of Beginning; Thence S 89 degrees 17 minutes 43 seconds E continuing along said South line a distance of 157.66 feet to the Southeast corner of said tract; Thence N 00 degrees 42 minutes 17 seconds E leaving said South line and along the East line of said tract a distance of 286.02 feet to a point on the South right of way of Illinois Route 104; Thence S 87 degrees 20 minutes 11 seconds E leaving said East line and along said East line and along said Right of way line a distance of 290.24 feet; Thence S 00 degrees 42 minutes 17 seconds W leaving said Right of way line a distance of 276.10 feet; Thence N 89 degrees 17 minutes 43 seconds W a distance of 79.00 feet; Thence S 00 degrees 42 minutes 17 seconds W a distance of 328.89 feet; Thence N 89 degrees 17 minutes 43 seconds W a distance of 438.73 feet; Thence N 00 degrees 42 minutes 17 seconds E a distance of 215.14 feet; Thence S 89 degrees 17 minutes 43 seconds E a distance of 70.00 feet; Thence N 00 degrees 42 minutes 17 seconds E a distance of 113.76 feet to the point of beginning, Containing 5.00 Acres more or less; With the above described subject to that portion being used for public road purposes and any easement or right of ways of record or not of record if any. The parent tract for the above described is recorded in Drawer 3, Card 3494 in the Pike County Recorder of Deeds office, as per survey during October of 2019 of Jeff C. Hart, Illinois Professional Land Surveyor #35-3461.

The transfer of improvements is "AS IS" and in the present condition, without a warranty or representation of any kind, express or implied, by the undersigned or any agent or other representative of the undersigned. However, Orr Corporation also hereby transfers, assigns, and donates all warranties, construction, fixture, equipment, and workmanship, or other warranties and rights it has or may have regarding or appurtenant to the improvements.

Orr Corporation warrants and represents that it owns the improvements hereby transferred, assigned, and donated, and that they are free and clear of any and all liens, encumbrances, or financial obligations or burdens, all of which have been fully paid for by and at Orr Corporation's expense and of which Orr Corporation will hold harmless John Wood Community College.

This Bill of Sale or Donation has been duly authorized by Orr Corporation.

Dated as of December 9, 2022.

ORR CORPORATION, formally WEST CENTRAL ILLINOIS AGRICULTURE RESEARCH & DEMONSTRATION CENTER INCORPORATED

By: Matthew T. Bradshaw, President
Matthew T. Bradshaw, President

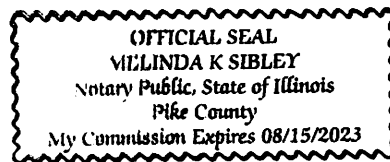
ACKNOWLEDGEMENT

STATE OF ILLINOIS)
) SS.
COUNTY OF PIKE)

I, Melinda K Sibley, a Notary Public in and for said County in the State aforesaid, do hereby certify that Matthew T. Bradshaw, personally known to me to be the President of Orr Corporation, formally West Central Illinois Agriculture Research & Demonstration Center Incorporated, and personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that as such President, he signed and delivered the said instrument as such President of said corporation, pursuant to authority given by the Board of Directors of said corporation as their free and voluntary act, and as the free and voluntary act and deed of said corporation, for the uses and purposes therein set forth.

Given under my hand and Notarial Seal, this 9th day of December, 2022.

Melinda K Sibley
Notary Public





Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Courtyard Sound Equipment Request for Proposals

JWCC solicited request for proposals from qualified vendors to provide sound equipment for the courtyard. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two proposals were received.

Vendor

Conference Technologies \$37,069.80
3513 Vine Ct.
Davenport, IA 52806

LiveSpace \$40,029.30
4995 Starr St. SE
6850 Guion Rd.
Grand Rapids, MI 49546

It is recommended that the Board of Trustees accept the proposal and award to Conference Technologies in the amount of \$37,069.80.

I concur with the recommendation and request the Board of Trustees accept the proposal and award to Conference Technologies in the amount of \$37,069.80.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Stage Electric Automation Request for Proposals

JWCC solicited request for proposals from qualified vendors to provide electric automation for the auditorium stage. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two proposals were received.

Vendor

Associated Controls + Design	Base Cost:	\$ 64,969.00
Div. of C.M. Buck & Associates, Inc.	+ Option 1:	\$ 14,171.00
6850 Guion Rd.	+ Option 2:	\$ 14,171.00
Indianapolis, IN 46268	+ Option 3:	\$ 12,320.00
	Total Cost:	\$105,631.00

Chicago Flyhouse, Inc.	Option 1 Total:	\$ 79,123.00
2450 W. Hubbard Street	Option 2 Total:	\$119,730.00
Chicago, IL 60612	Option 3 Total:	\$161,701.00

It is recommended that the Board of Trustees accept the proposal and award to Associated Controls + Design in the amount of \$105,631.00.

I concur with the recommendation and request the Board of Trustees accept the proposal and award to Associated Controls + Design in the amount of \$105,631.00.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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Date: **December 19, 2022** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: Farm Lease

Since 1996 John Wood Community College has had a cash rent farm lease for real estate not needed for college purposes at the 48th & Harrison St. campus site. The lease is with Michael and William Deters. It is recommended that the Board of Trustees authorize the College to renew the cash rent farm lease with Michael and William Deters.

I concur with the recommendation and request the Board of Trustees authorize the College to renew the cash rent farm lease with Michael and William Deters.

December 19, 2022 JWCC Board regular meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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FARM LEASE

This Lease is made as of the 19th day of December, 2022, by the BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE, HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN, SCOTT AND CASS, AND STATE OF ILLINOIS, commonly known as JOHN WOOD COMMUNITY COLLEGE, an Illinois Public Community (herein "Owner") and William H. Deters III and Michael G. Deters, not as tenants in common but as joint tenants with rights of survivorship (herein "Tenant").

For valuable consideration, the parties to this Lease agree to the following provisions:

1. DESCRIPTION:

- A. **TILLABLE ACRES:** Owner leases to Tenant, to use and to occupy for crop farming purposes only, those tillable and currently farmed portions of the real estate described on the exhibit attached, marked "Exhibit A," and incorporated herein by this reference. The approximate acres available for farming are 6.64 in "Area C." The approximate acres available for farming in "Area A" have been determined to be 3.5 acres. The tillable acres are sometimes referred to as the "land."
- B. **RESERVATIONS IN GENERAL:** In addition to the other reservations of this Lease including, for example, those set forth in paragraph 9, Owner reserves all rights with respect to the land not inconsistent with this Lease. It is specifically understood that this Lease does not cover adjoining real estate owned by Owner.

2. LENGTH OF TENURE:

- A. **LIMITED TERM:** This Lease shall be for three (3) crop years from the 1st day of March, 2023 until the 2025 crop is harvested, but in no event later than the last day of February, 2026.
- B. **WAIVER:** This Lease shall terminate automatically and without any written, other or further notice to Tenant. The requirement to give notice pursuant to Section 9-206 of the Illinois Code of Civil Procedure (735 Illinois Compiled Statutes 5/9-206) or otherwise by law, rule, regulation or custom, is waived. This Lease shall not continue unless extended in writing.
- C. **CANCELLATION BY TENANT:** Although this Lease is for multiple years, Tenant may cancel this Lease at any time prior to March 1st. Such cancellation will then apply with respect to any subsequent year or years of the Lease.

3. CASH RENT:

- A. **AMOUNT:** Tenant agrees to pay Owner annual cash rent of One Hundred and Sixty Dollars (\$160.00) per acre.

B. PAYMENT:

- 1.) The cash rent for each year will be due and payable in one (1) installment. The rent will be due and payable annually and respectively on or before December 1st, 2023, 2024, and 2025.
- 2.) Owner may, in Owner's discretion, waive receipt of payment of the cash rent for any year for which a crop is planted and, instead, have Tenant prepare for seeding and seed the farmed acres after a crop is harvested. Specifically, if elected by Owner, Tenant will disk and harrow the farmed acres specified and then seed the area with grass seed. Such work and seed would be at Tenant's cost and would be completed, weather permitting, on or before May 15th of that year. The area involved thereupon would be taken out of production.

C. TIMELINESS: The time for payment of rent is of the essence. In addition to any other remedy of Owner, if Tenant fails to make timely payment in full when and as due, Tenant shall also pay interest on the unpaid amount at a rate of one and one-half percent (1-1/2%) per month until paid and fees or expenses of collection.

D. PLACE: Rent shall be paid to John Wood Community College in care of the Dean of Business Services & Institutional Effectiveness at 1301 South 48th Street, Quincy, Illinois, 62305, or as Owner may otherwise direct.

E. NO DISASTER ADJUSTMENT: No disaster adjustment is included, but Owner suggests that Tenant consider obtaining risk management tools if and as desired.

4. FARM OPERATING AND OTHER EXPENSES:

A. OWNER'S OBLIGATIONS: Owner agrees to pay all real estate taxes relative to the land, if any.

B. TENANT'S OBLIGATIONS: Tenant will provide all of the labor, hauling, fuel, power, farm machinery and equipment, and also pay all the farm operating expenses (such as seed, fertilizer and chemicals) and other expenses reasonably required to use the land for the purposes intended or to perform the terms of this Lease except real estate taxes to be paid by Owner.

5. OPERATION AND MAINTENANCE OF FARM: In order to operate the farm efficiently and to maintain it in its highest state of productivity, Tenant agrees as follows:

A. GENERAL OBLIGATIONS: Tenant will process, occupy and diligently farm the land during the term of this Lease, and surrender possession and occupancy of the premises peaceably at the termination of this Lease.

B. MAINTENANCE OF IMPROVEMENTS:

- 1.) Tenant will keep the drains, tiling and any other improvements, if any, on the farm in as good of repair and condition as they are when Tenant takes possession, and in as good of repair and condition as they may be put during the term of the Lease, ordinary wear and tear accepted.
- 2.) The rules regarding repairs shall apply except damages caused by motor vehicles of others. For motor vehicle damage by others, repairs will be shared unless covered by insurance.

C. WEEDS: Tenant will control and keep the weeds and grass cut on the land, roadsides, fence rows, waterways, and use diligence, chemicals or other customary means to prevent noxious weeds, shatter cane or thistles from growing or going to seed on the land. The areas where weeds and other items are to be controlled include the tillable acres and the immediately adjacent areas such as roadsides and fence rows.

D. ORDERLINESS: Tenant will keep the land and all improvements in a neat and orderly condition.

E. WATERWAYS: Tenant will preserve established water courses, tile drains, tile outlets, grass waterways and terraces and refrain from any operation that will injure them.

F. INSURANCE: Tenant will obtain public liability insurance relative to Tenant's activities on the land. The insurance shall provide coverage at not less than \$250,000.00 per accident and in the aggregate and shall name the Board of Trustees of Community College District No. 539, Counties of Adams, Pike, Hancock, Calhoun, Schuyler, Brown, Morgan, Scott and Cass and State of Illinois, commonly known as John Wood Community College, as an additional named insured. A certificate of insurance will be furnished.

G. NO CATTLE OR LIVESTOCK: Tenant may not keep or allow cattle, livestock, or other animals on the premises. Manure shall not be applied to land. Crop farming only is permitted.

6. MANAGEMENT AND BUSINESS PROCEDURES: The Owner and the Tenant agree that they will observe the following provisions:

A. GOVERNMENT PROGRAMS: Tenant may enter into governmental programs designed to aid agriculture and be entitled to payments thereunder. However, no obligations thereunder shall be Owner's responsibility or continue beyond the term of this Lease.

B. NO WINTER WHEAT, ETC.: Unless this Lease has been extended, no right is granted to do fall work, plant winter wheat or hay, or the like, that would require access after the date this Lease terminates. If any such work is done, Tenant shall not be entitled to any reimbursement for the same. Fall work, planting winter wheat or hay, or the like may be done after the 2023 (current year), 2024, and 2025, crops are harvested and, if a subsequent lease is entered into in writing, after the 2025 crops are harvested as provided in such lease.

- C. EPA, ETC: Tenant will follow best practices to comply with the rules, regulations and requirements of the Environmental Protection Agency, the Department of Agriculture, or other agencies regarding the use of chemicals, herbicides, pesticides or other products, and farming activities.
 - D. IMPROVEMENTS: Any improvements made to the land by the Tenant shall belong to Owner. Tenant shall not be entitled to any reimbursement therefore upon expiration or termination of this Lease.
7. SOIL CONSERVATION:
- A. GENERALLY: Both Owner and Tenant affirm the goals of minimizing soil erosion losses and preserving the productivity of the land. To these ends, Tenant agrees to implement as far as possible appropriate crop rotation and, also the best management practices recommended by applicable soil conservation services and to cooperate with such agencies' soil and water conservation programs. At a minimum, corn and beans will be rotated.
 - B. TERMINATION: Upon the termination of this Lease, neither party shall be entitled to reimbursement for any shortage of fertilizers on the property or any fertilizers remaining on the property. However, Tenant shall use recommended or sufficient fertilizer so that levels existing at the commencement of the Lease are not unreasonably reduced.
8. DEFAULT: If either party fails to carry out substantially the terms of this Lease in due and proper time, each such party shall be entitled to all remedies permitted under the law. Before this Lease is terminated by a party, such party shall serve a written notice upon the other party citing the instance(s) of default. Such notice shall be given at least thirty (30) days in advance of termination in all cases other than non-payment of rent in which case the notice shall be given at least fifteen (15) days in advance. During the notice period, the defaulting party may cure the default and thereby reinstate the Lease.
9. OWNER'S RIGHT OF ENTRY/REMOVAL FROM PRODUCTION:
- A. GENERALLY: Owner reserves the right, at any time, to enter the land or any portions thereof in Owner's discretion for purposes of viewing them, soil testing, making repairs, constructing improvements, to use land for borrow, surveying, and for any other purposes in its discretion.
 - B. REMOVAL FROM PRODUCTION BEFORE PLANTING: Owner reserves the right at any time and in its sole discretion to remove any or all land leased hereunder from production where it will be used for community college, governmental, or for any other non-farming purposes Owner shall determine. No crop damages will be paid in such event, but Tenant will be paid a reasonable amount for land preparation done, if any, prior to being given notice of such removal based on University of Illinois Extension Service determined average custom rates. Cash rent will be reduced based on the acreage removed from production. No payment will be made for chemicals or fertilizers applied.
 - C. REMOVAL FROM PRODUCTION AFTER PLANTING: Should the Owner remove land leased from production after Tenant has planted a crop, the cash rent will be paid but crop

damages will be paid for the crops as if mature and sold on the date or dates of damage or land removed from production at ADM's nearest elevator.

- D. **CROP SEVERANCE:** Following severance of crops in 2025 (or before March 1, 2026) or earlier, if land is removed from production, Owner shall have full use of such portions of the land where crops have been harvested unless otherwise provided by separate written lease or agreement.
 - E. **ADDITIONAL RESERVED USE:** In addition to such other rights as are reserved by Owner, Owner expressly reserves the right to utilize or allow others to utilize the land (or any part thereof) for community college, recreational, and other purposes in Owner's discretion. No adjustment will be made to the cash rent due or crop damages paid provided that such use does not unreasonably affect adversely Tenant's ability to utilize the land for farming purposes as contemplated by this Lease. If affected, the same provisions will apply as in the case of removal of land from production. It is anticipated that such use would occur, if at all, after crops are harvested and before the next planting. Soil compaction even after fall land preparation will not be considered as unreasonably affecting adversely Tenant's ability to utilize the land for farming purposes.
10. **OWNER'S LIABILITY:** The Tenant takes possession of the land subject to the hazards of operating a farm and assumes all risk of accidents to Tenant or Tenant's owners, employees or agents in pursuance of Tenant's farming operations or activities.
 11. **INDEMNITY:** Tenant agrees to indemnify and hold Owner, its beneficiaries, and the property of Owner, free and harmless from any and all claims, liabilities, losses, damages or expenses resulting from Tenant's occupancy and use of the premises or those having access because of such use.
 12. **ASSIGNMENT:** Tenant may not voluntarily or involuntarily assign, transfer, sublease or sublet the land or any part thereof without Owner's prior written consent for any purpose, including but not limited to security. This is intended to be a personal service contract.
 13. **BINDING EFFECT:** This Lease shall be binding upon and shall inure to the benefit of the respective parties and their respective heirs, legal representatives, successors and assigns.

[Signatures follow on subsequent page.]

IN WITNESS WHEREOF, the parties have duly executed this Lease as of the day and year first above written.

OWNER

BOARD OF TRUSTEES OF COMMUNITY COLLEGE
DISTRICT NO. 539, COUNTIES OF ADAMS, PIKE,
HANCOCK, CALHOUN, SCHUYLER, BROWN, MORGAN,
SCOTT AND CASS, AND STATE OF ILLINOIS, a public
community college, commonly known as
JOHN WOOD COMMUNITY COLLEGE

By: _____
Its Chair

By: _____
Its Secretary

Address: 1301 South 48th Street
Quincy, Illinois 62305

TENANT:

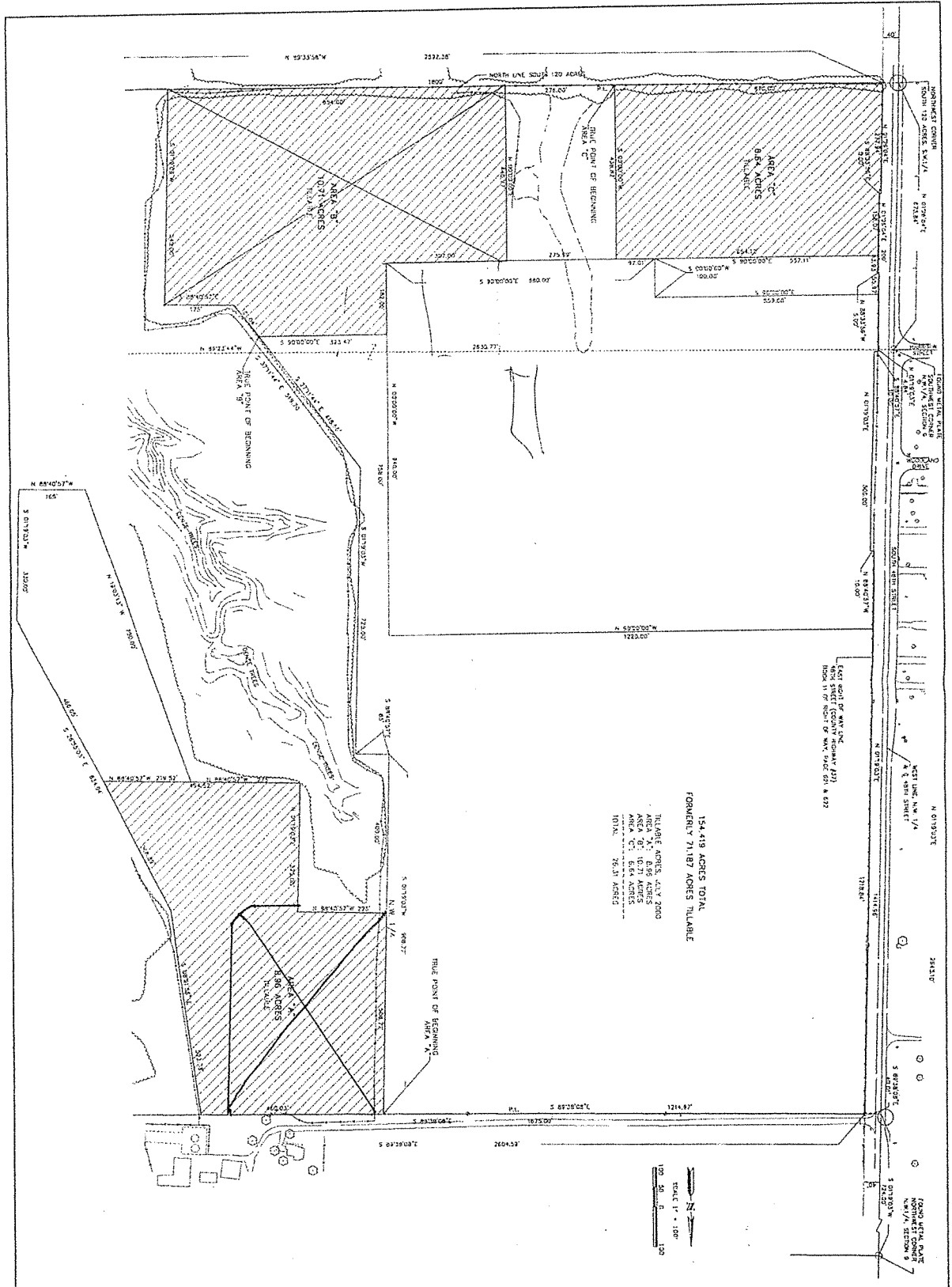
BY: _____
Michael G. Deters

Address: 6311 Big Valley Road
Quincy, Illinois 62305

BY: _____
William H. Deters III

Address: 8115 St. Ludgerus Road
Fowler, Illinois 62338

"Exhibit A"



154,419 ACRES TOTAL
 FORMERLY 71,187 ACRES TILLABLE
 TILLABLE ACRES, JULY 2000
 AREA 27, 107.5 ACRES
 AREA 28, 6.8 ACRES
 AREA 29, 6.8 ACRES
 TOTAL, 16.1 ACRES

SCALE 1" = 100'
 0 50 100
 FEET

SHEET NO. X	JOHN WOOD COMMUNITY COLLEGE TILLABLE ACRES, JULY 2000	A PART OF THE WEST HALF OF SECTION 9, TOWNSHIP 2 SOUTH OF THE BASE LINE, RANGE 8 WEST OF THE FOURTH PRINCIPAL MERIDIAN, ADAMS COUNTY, ILLINOIS.	DESIGNED	DRAWN	CHECKED	REVISIONS		
			FILE NO.	DATE	NO.	DESCRIPTION	DATE	
			171/	12/12/99	1	1.00	REVISOR TILLABLE ACRES	7/21/00
			171/	12/12/99	2	1.00		
			171/	12/12/99	3	1.00		

KLINGBERG
 Consulting Engineers
 813 Broadway - Quincy, Illinois 62450
 (618) 241-8000 - FAX 618 221-8000

SUGGESTED LEGAL DESCRIPTION
AREA "A"
8.96 TILLABLE ACRES

A part of the West Half of Section 9 in Township 2 South of the Base Line, Range 8 West of the Fourth Principal Meridian, Adams County, Illinois, being more particularly bounded and described as follows:

Commencing at the Northwest corner of the Northwest Quarter of said Section 9, thence South 01 degrees 19 minutes 03 seconds West along the West line of said Northwest Quarter 724.00 feet, thence South 89 degrees 38 minutes 08 seconds East parallel with the North line of said Northwest Quarter 40.01 feet to a point on the East right of way line of South 48th Street, thence continuing South 89 degrees 38 minutes 08 seconds East along said parallel line a distance of 1214.97 feet to the True Point of Beginning, thence from said True Point of Beginning continuing South 89 degrees 38 minutes 08 seconds East along said parallel line a distance of 460.03 feet, thence South 08 degrees 01 minutes 56 seconds East 523.38 feet, thence South 26 degrees 55 minutes 03 seconds East 368.89 feet, thence North 88 degrees 40 minutes 57 seconds West 494.52 feet, thence North 01 degrees 19 minutes 03 seconds East 325.00 feet, thence North 88 degrees 40 minutes 57 seconds West 225.00 feet, thence North 01 degrees 19 minutes 03 seconds East 508.77 feet to the True Point of Beginning, containing 8.96 acres, more or less.

SUGGESTED LEGAL DESCRIPTION
AREA "C"
6.64 TILLABLE ACRES

A part of the West Half of Section 9 in Township 2 South of the Base Line, Range 8 West of the Fourth Principal Meridian, Adams County, Illinois, being more particularly bounded and described as follows:

Commencing at the Northwest corner of the Northwest Quarter of said Section 9, thence South 01 degrees 19 minutes 03 seconds West along the West line of said Northwest Quarter 724.00 feet, thence South 89 degrees 38 minutes 08 seconds East parallel with the North line of said Northwest Quarter 40.01 feet to a point on the East right of way line of South 48th Street, thence continuing South 89 degrees 38 minutes 08 seconds East 1214.97 feet, thence South 01 degrees 19 minutes 03 seconds West 908.77 feet, thence South 88 degrees 40 minutes 57 seconds East 85.00 feet, thence South 01 degrees 19 minutes 03 seconds West 725.00 feet, thence South 37 degrees 11 minutes 44 seconds East 519.70 feet, thence South 88 degrees 40 minutes 57 seconds East 175.00 feet, thence South 01 degrees 19 minutes 03 seconds West 545.00 feet to a point on the North line of the South 120 acres of the Southwest Quarter of said Section 9, thence North 89 degrees 33 minutes 58 seconds West along the North line of said South 120 acres 1130.00 feet to the True Point of Beginning for AREA "C", thence from said True Point of Beginning continuing North 89 degrees 33 minutes 58 seconds West along said North line a distance of 670.00 feet to a point 40.01 feet East of the Northwest corner of said South 120 acres, said point being on the East right of way line of South 48th Street, thence North 01 degrees 26 minutes 04 seconds East along said right of way line 277.94 feet, thence South 88 degrees 33 minutes 56 seconds East 5.00 feet, thence North 01 degree 26 minutes 04 seconds East 156.07 feet, thence South 90 degrees 00 minutes 00 seconds East 654.12 feet, thence South 00 degrees 00 minutes 00 seconds West 438.82 feet to the True Point of Beginning, containing 6.64 acres, more or less.



Date: 12.19.22 BOARD OF TRUSTEES MEETING

CALENDAR	
No Meeting	January 2023
February 15, 2023 @ 6:00 p.m.	Board of Trustees meeting
March 15, 2023 @ 6:00 p.m. Mt. Sterling	Board of Trustees meeting
April 19, 2023 @ 6:00 p.m.	Board of Trustees meeting
May 17, 2023 @ 6:00 p.m.	Board of Trustees meeting
June 21, 2023 @ 6:00 p.m.	Board of Trustees meeting
July 26, 2023 @ 6:00 p.m.	Board of Trustees meeting
August 16, 2023 @ 6:00 p.m. Workforce Development Center	Board of Trustees meeting
September 20, 2023 @ 6:00 p.m.	Board of Trustees meeting
October 18, 2023 @ 6:00 p.m.	Board of Trustees meeting
November 15, 2023 @ 6:00 p.m.	Board of Trustees meeting
December 13, 2023 @ 6:00 p.m.	Board of Trustees meeting

12.19.2022, Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning

John Wood Community College

Financial Reports

Board of Trustees Meeting

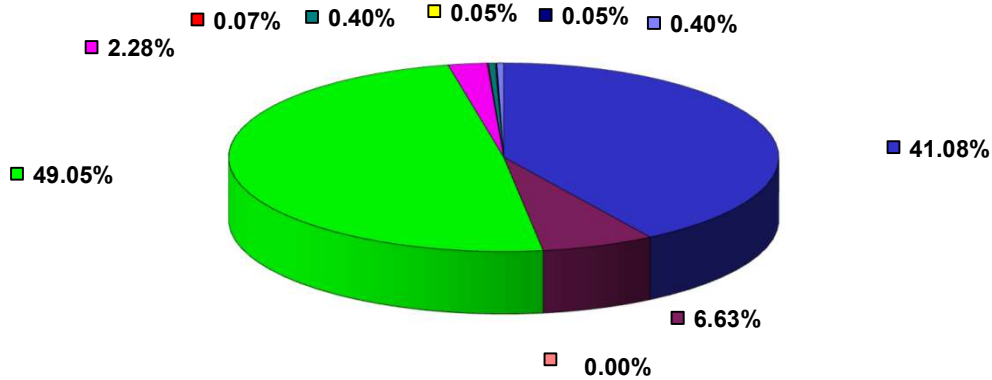
December 19, 2022

John Wood Community College, District No. 539
Comparison of Actual to Budget - FY' 23 to FY' 22
As of November 30, 2022
Unaudited

Operating Funds

	Actual	Budget	% of Budget	Actual	Budget	% of Budget
	FY ' 23	FY ' 23	FY ' 23	FY ' 22	FY ' 22	FY ' 22
<u>REVENUES:</u>						
Local Government Revenue	\$5,862,691	\$6,379,952	91.89 %	\$5,459,863	\$5,871,195	92.99 %
State Government Revenue	\$945,490	\$2,261,279	41.81 %	\$718,164	\$1,816,571	39.53 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$6,999,649	\$7,024,991	99.64 %	\$6,780,073	\$7,934,263	85.45 %
Sales and Services Revenue	\$324,995	\$522,900	62.15 %	\$261,532	\$402,927	64.91 %
Facilities Revenue	\$10,500	\$15,000	70.00 %	\$9,620	\$15,000	64.13 %
Investment Revenue	\$56,842	\$24,400	232.96 %	\$8,547	\$30,000	28.49 %
Gifts and Grants Revenue	\$7,472	\$10,000	74.72 %	\$0	\$10,000	0.00 %
Other Revenue	\$6,624	\$11,600	57.11 %	\$7,836	\$13,500	58.04 %
Transfers From	\$56,633	\$162,713	34.81 %	\$43,644	\$105,973	41.18 %
TOTAL REVENUES:	\$14,270,897	\$16,412,835	86.95 %	\$13,289,277	\$16,199,429	82.04 %
<u>EXPENDITURES:</u>						
Salaries	\$3,302,096	\$9,033,318	36.55 %	\$3,405,608	\$9,015,123	37.78 %
Employee Benefits	\$785,822	\$2,161,348	36.36 %	\$868,134	\$2,167,037	40.06 %
Contractual Services	\$686,500	\$1,554,186	44.17 %	\$593,467	\$1,427,001	41.59 %
General Materials and Supplies	\$413,320	\$787,167	52.51 %	\$341,159	\$770,867	44.26 %
Travel & Conference/Meeting Expense	\$38,427	\$164,193	23.40 %	\$27,577	\$205,866	13.40 %
Fixed Charges	\$36,039	\$109,975	32.77 %	\$43,501	\$115,201	37.76 %
Utilities	\$226,324	\$642,500	35.23 %	\$209,470	\$607,400	34.49 %
Capital Outlay	\$40,876	\$100,600	40.63 %	\$89,823	\$201,273	44.63 %
Other Expenditures	\$467,065	\$1,318,752	35.42 %	\$477,874	\$1,128,309	42.35 %
Transfers To	\$233,000	\$484,261	48.11 %	\$228,000	\$561,352	40.62 %
TOTAL EXPENDITURES:	\$6,229,469	\$16,356,299	38.09 %	\$6,284,613	\$16,199,429	38.80 %
REVENUES OVER (UNDER)						
EXPENDITURES	\$8,041,428			\$7,004,664		

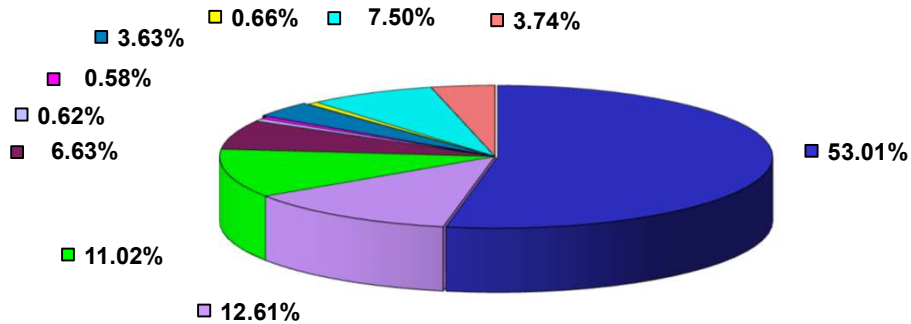
**FY23
Operating Fund Revenues YTD as of November 30, 2022 Unaudited**



Operating Fund Revenues: \$14,270,897

41.08%	Local Government Sources	\$5,862,692
6.63%	State Government Sources	\$945,490
0.00%	Federal Government Sources	\$0
49.05%	Student Tuition and Fees	\$6,999,649
2.28%	Sales and Service Fees	\$324,995
0.07%	Facilities Revenue	\$10,500
0.40%	Investment Revenue	\$56,842
0.05%	Gifts and Grants Revenue	\$7,472
0.05%	Other Revenues	\$6,624
0.40%	Transfers from Other Funds	\$56,633

**FY23 Operating Fund Expenditures YTD as of November 30, 2022
Unaudited**



Operating Fund Expenditures: \$6,229,469

53.01%	Salaries	\$3,302,096
12.61%	Employee Benefits	\$785,822
11.02%	Contractual Services	\$686,500
6.63%	Materials and Supplies	\$413,320
0.62%	Conference and Meeting	\$38,427
0.58%	Fixed Charges	\$36,039
3.63%	Utilities	\$226,324
0.66%	Capital Outlay	\$40,876
7.50%	Other Expenditures	\$467,065
3.74%	Transfer to/from Other Funds	\$233,000

**Balance Sheet - All Funds
As of November 30, 2022
Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<u>ASSETS</u>							
Cash	\$9,385,535	\$11,332,436	\$108,054	\$1,620,140	\$198,119	\$855,209	\$2,949,407
Investments	\$2,509,203	\$982,455	\$0	\$0	\$4,522,501	\$0	\$0
Receivables	\$3,228,259	(\$89)	\$220,523	(\$9,188)	\$0	(\$7,294)	\$0
Accrued Revenue	\$1,070	\$483	\$1,048,030	\$93	\$315	\$0	\$390
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$116,957	\$0	\$0	\$0	\$0	\$0	\$328,519
Other Assets	\$0	\$115,000	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$335,503	\$0	\$7,925	\$4,275	\$0	\$0	\$125,790
TOTAL ASSETS	\$15,576,526	\$12,430,285	\$1,384,531	\$1,615,321	\$4,720,935	\$847,916	\$3,404,105
<u>LIABILITIES</u>							
Payroll Deduction Liabilities	(\$8,253)	\$0	\$0	\$203	\$0	\$0	\$0
Accounts Payable	\$134,881	\$43,799	\$35,916	\$0	\$0	\$0	\$211,570
Accrued Expense	\$1,052,268	\$0	\$65,880	\$42,835	\$0	\$0	\$15,546
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$18,585	\$0	\$13,563	\$0	\$0	\$0	\$273
Other Liabilities	\$78	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$15,313	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$1,212,871	\$43,799	\$115,359	\$43,038	\$0	\$0	\$227,389
FUND BALANCE 7/01/2022	\$6,322,227	\$12,779,659	\$1,157,730	\$854,801	\$4,723,451	\$286,798	\$3,134,855
Revenue Over (Under) Expense	\$8,041,428	(\$393,172)	\$111,443	\$717,482	(\$2,516)	\$561,118	\$41,862
FUND BALANCE 11/30/2022	\$14,363,655	\$12,386,487	\$1,269,173	\$1,572,282	\$4,720,935	\$847,916	\$3,176,716
TOTAL LIABILITIES AND FUND BALANCE	\$15,576,526	\$12,430,285	\$1,384,531	\$1,615,321	\$4,720,935	\$847,916	\$3,404,105

**JWCC Investment Report
FY 2023**

UNAUDITED REPORT

<u>Total Cash and Investments</u>	Value as of <u>November 30, 2022</u>
JWCC Checking	14,358,961.94
JWCC MMA/Cash	60,620.45
Illinois Funds	7,697,185.56
Raymond James Financial Services	4,354,709.15
Money Market	5,804.61
JWCC CDs	8,014,158.82
Total Cash and Investments	34,491,440.53

<u>Held by JWCC</u>	<u>Rate</u>	<u>Maturity Date</u>		<u>Fund</u>
Checking Accounts	1.75%		14,358,961.94	all funds
Raymond James Financial Services	2.51%		4,354,709.15	all funds
IL FUND Checking	2.516%		7,697,185.56	all funds
Peoples Prosperity Bank Savings	0.02%		60,620.45	split 07 & 32
Money Market -FBT	1.75%		5,804.61	all funds
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	250,000.00	07
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	100,000.00	07
Central State Bank	1.55%	03/12/23	100,000.00	07
Central State Bank	1.55%	03/12/23	250,000.00	07
Peoples Prosperity Time Deposit	0.77%	12/14/2023	250,000.00	32
Commerce Bank	2.125%*	3/31/2024	237,659.12	32
Commerce Bank	0.25%*	6/15/2024	244,796.03	32
Peoples Prosperity Bank Savings	1.06%	12/12/2024	100,000.00	07
Peoples Prosperity Bank Savings	1.06%	12/12/2024	250,000.00	07
Commerce Bank	1.75%*	3/15/2025	237,628.19	07
Commerce Bank	1.75%*	3/15/2025	95,239.87	07
Commerce Bank	0.25%*	6/30/2025	244,778.58	07
Commerce Bank	0.25%*	6/30/2025	97,550.14	07
Peoples Prosperity Time Deposit	3.35%	9/19/2024	250,000.00	32
Commerce Bank	3.50%*	9/15/2025	245,000.00	07
Commerce Bank	3.50%*	9/15/2025	98,000.00	07
Commerce Bank	4.206%*	4/13/2023	2,509,202.55	01
Commerce Bank	4.297%*	10/5/2023	2,454,304.34	07
Total Cash and Investments			34,491,440.53	

*indicates a yield to maturity rather than an interest rate

John Wood Community College

Expenditures for Payment

Accounts Payable.	<i>.Presented to Finance Committee</i>
Payroll.	<i>.Presented to.Finance Committee</i>
Petty Cash.	<i>.Presented.to Finance Committee</i>
Purchase Cards.	<i>.Presented.to Finance Committee</i>

Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 19th of December 2022.

Chair

Secretary

Board of Trustees of Community College
District No. 539, Counties of Adams,
Pike, Hancock, Calhoun, Schuyler,
Brown, Morgan, Scott, and Cass,
and the State of Illinois.

Board of Trustees Meeting