



**Board of Trustees of John Wood Community College
Counties of Adams, Pike, Hancock, Calhoun,
Schuyler, Brown, Morgan, Scott, Cass
and State of Illinois**

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The meeting will begin at 6:00 o'clock P.M. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at lbenz@jwcc.edu and arrangements will be made to allow public comment through teleconferencing.

Date: **02.15.23 BOARD OF TRUSTEES REGULAR MEETING**

Location: Board Room Student Administrative Center, 1301 South Street, Quincy IL 62305

Time: **6:00 P.M.**

AGENDA

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1. **Call to Order/Appointment of Assistant Secretary**
2. **Roll Call**
3. **Pledge of Allegiance; Mission Statement** – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
4. **Introduction**
5. **Special Report**
- 5.1 Phi Theta Kappa – Jennifer Grindstaff & Madeline Davis co-advisors, and student
6. **Consideration of Items from the Floor**
7. **Public and/or Employee Comment**
8. **President and Committee Reports**

February 15, 2023, Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



Office of the President

8.1	ICCTA/West Central Region Report – <i>Ms. Paula Hawley, Mr. Don Hess</i>	Table Folder
8.2	Board Executive Committee Report - <i>Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer</i>	Table Folder
8.3	Board Curriculum Committee Report – <i>Ms. Paula Hawley, Mr. Andrew Sprague</i>	Table Folder
8.4	Board Finance and Audit Committee Report – <i>Mr. Don Hess, Dr. Randy Greenwell</i>	Table Folder
8.5	Student Trustee Report – <i>Ms. Lauren Archer</i>	
8.6	Administration Report – <i>Dr. Bryan Renfro</i>	
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February 15, 2022, Board of Trustees Meeting

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Office of the President

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13. Notices and Communications

14. Personnel Items

14.1 Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented 18-20

15. Other Items

16. Closed Session

16.1 A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body 21

17. Resume Open Session

18. Open Session Matters

Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff

19. Adjournment

“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”



Date: 12.19.22 Board of Trustees Meeting

RE: BOARD MEETING MINUTES

Location: Board Room, Student Administrative Center, 1301 South 48th Street, Quincy IL 62305

1. Call to Order/Appointment of Assistant Secretary

The 12.19.22 Board of Trustees meeting was called to order at the Student Administrative Center, Board Room, 1301 South 48th Street, Quincy, IL 62305 at 6:00 p.m. by Ms. Diane Ary, Board chair. Ms. Ary appointed Ms. Benz assistant secretary.

2. Roll Call

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				X
Ms. Hawley			X	
Mr. Hess			X	
Mr. Rhea			X	
Mr. Sprague			X	
Dr. Greenwell			X	
Mr. Fischer			X (via phone)	
Ms. Ary			X	
Voice Vote				

Attendees: Mr. Michael Elbe, Ms. Leah Benz, Mr. Josh Welker, Ms. Tracy Orne, Ms. Tracy Hagman Dr. Laurel Klinkenberg, Mr. Mike Sorensen from the Quincy Herald Whig, Dr. Curt Oldfield, Mr. Dave Hetzler, Ms. Lisbeth Lefler, Ms. Barb Holthaus, Dr. Christ Kaelke, Mr. Matt Rolando.

Note: Mr. Fischer’s vote is not counted due to absent regulations.

3. Pledge of Allegiance; Mission Statement – Pledge of Allegiance was recited; the mission statement of JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value was read by Ms. Diane Ary.

4. Introductions

- Lisbeth Lefler, Coordinator, Adult Education Transition
- Matt Rolando – Assistant Director, Server Administrator

5. Special Report – Dr. Curt Oldfield, president of Spoon River College recognized President Elbe on behalf of President’s Council with a clock for his service to the organization. He complimented President Elbe for all his work throughout the years.



Ms. Ary, on behalf of the Board of Trustees also honored President Elbe for his years of service to the College, students, and community.

6. **Consideration of Items from the Floor** - None

7. **Public and/or Employee Comment** - None

8.1 **ICCTA/West Central Region Report – Ms. Paula Hawley, ICCTA representative, Mr. Don Hess, alternate.** ICCTA shared a newsletter electronic, copies of the document were included in the table folder.

8.2 **Board Executive Committee Report – Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer.** The Executive Committee met on, December 8, 2022, at 10:30 a.m. in room C252. Ms. Diane Ary and Mr. Larry Fischer, Mr. Bob Rhea. Mr. Andy Sprague, and Dr. Bryan Renfro, Mr. Michael Elbe president, and Ms. Leah Benz, note taker were in-person.

December Board of Trustees Agenda items

Business/consent agenda items included:

- Adoption of Resolution and Certificate to levy additional tax
- Adoption of a Resolution to levy taxes and Certificate of the tax levy
- ICCTA dues - second half for 2022 - \$4,028.00
- Accept and award the electric automation for the auditorium stage
- Accept and award Heat Pump proposal to Peters Heating & Air Conditioning for Student Activity Center
- Accept and award the proposal for the Courtyard sound equipment
- Authorization to approve Deters Farm Lease
- Approval to accept and file the audit report as presented
- Consideration and action on Resolution accepting donation from Orr Corporation of Improvements located at the Agriculture Center
- Regular Board minutes, bills, travel expenditures
- Financials November

No grants were presented for December.

- Other items discussed included
- Tenure letters sent – Ms. Jaime Chapman, Dr. Osman Cen
- HLC Review response
- Park District
- Innovation Center Hannibal Missouri
- Board Election Update
- Dr. Curt Oldfield, Spoon River College president attending meeting

12.19.22 Board of Trustees meeting

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- Personnel Board items for closed session were noted.

8.3 Board Curriculum Committee Report – The Curriculum Committee met on Thursday, December 15, 2022, at 10:30 a.m. via zoom. Attendees were Mr. Andy Sprague, trustee; Ms. Paula Hawley, trustee; Dr. Laurel Klinkenberg, vice president of instruction; Mr. Mike Elbe, president; Ms. Kristina Johnson, note taker.

Biology, Computer Science and Education courses were discussed.

Biology - The Natural Sciences department has implemented a 10-year limit for the prerequisite to BIO 275, Human Anatomy and Physiology I and BIO 276, Human Anatomy and Physiology II. The cutoff point will aid in student success, considerations can be made on an individual basis.

Computer Science - The Fundamentals of Networking course added 1 credit hour to change the course from 2 credit hours to 3. The change was motivated by including additional software that prepares students to test for the NETWORK+, an industry credential.

Education courses - They are adding a prerequisite option to course work to provide opportunities for students to take courses during any semester, offering flexibility and removing barriers.

Degree changes in Radiologic Technology degree is solely offered as a bachelor’s degree, AAS degree has been inactivated.

Health Sciences and Emergency Services - The Nursing department suggests completing Biology and Anatomy Physiology I course prior to enrolling in the Nursing Program. However, certain test scores for admission will be considered.

8.4 Board Finance and Audit Committee Report – Dr. Randy Greenwell, Mr. Don Hess - The Finance and Audit Committee met on Monday, December 12, 2022, at 1:00 p.m. at John Wood Community College, room, C240. Present were Dr. Randy Greenwell, and Mr. Don Hess, trustee, Mr. Josh Welker, Dean of Business Services & Institutional Effectiveness, Mr. John Reinhardt, Director of Fiscal Services, Mr. Mike Elbe, President, and Ms. Jenny Venvertloh, note taker.

Bills for payment, approval of travel requests, financials, board budget, president’s expense account were all reviewed. Investments were discussed. First Bankers Trust increased the rate on our checking account. People’s Prosperity savings account will be closed. Checks will be sent in the future. Board items discussed include the tax levy, audit, heat pump request proposals, state electric automation proposals, courtyard sound equipment proposals, and farm lease.

8.5 Student Trustee Report – Ms. Lauren Archer – Ms. Archer was absent.

8.6 Administration Report - Mr. Elbe – President Elbe shared the itinerary of Dr. Renfro when he visited campus December 8 and 9. President Elbe introduced him to several community leaders, employees, and faculty executive senate.

12.19.22 Board of Trustees meeting

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President Elbe received an-mail notification from Susan Johnson stating the Hannibal Innovation Center representatives liked JWCC’s recent presentation. More information will be following.

9. **Consent Agenda**
Consent business

- 9.1 Request approval of 11.16.22 regular meeting minutes,
- 9.2 Request approval of bills for payment for November payment **Finance and Audit Committee**
- 9.3 Request approval of monthly financial statements for November **Finance and Audit Committee**
- 9.4 Request approval of trustee and employee travel expenditures for November **Finance & Audit Committee**
- 9.5 Request approval of curriculum items as presented
- 9.6 Request approval of a proposed fee range for CSC 163

MOTION: *Request approval of the consent agenda items*

Moved by: Mr. Rhea
Seconded by: Mr. Sprague

A fee range was established to cover the cost of simulation software and equipment maintenance. This fee will apply to CSC 163 (Fundamentals of Networking), which helps support students in obtaining the NETWORK+ credential.

A fee range to cover the cost of simulation software and equipment maintenance. This fee will apply to CSC 163 (Fundamentals of Networking), which helps support students in obtaining the NETWORK+ credential.

Proposed Fee Range: \$0 - \$100
Proposed Credit Hour Fee: \$65

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				X
Ms. Hawley	X			
Mr. Hess	X			
Mr. Rhea	X			
Mr. Sprague	X			
Dr. Greenwell	X			

12.19.22 Board of Trustees meeting



Mr. Fischer	X not counted			
Ms. Ary	x			
Voice Vote				

10. Grant Items – No grants

11. Personnel Items

11.1 MOTION: Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented

Moved by: Mr. Sprague

Seconded by: Dr. Greenwell

Discussion: President Elbe acknowledged the retirement of Dr. Laurel Klinkenberg, vice president of Instruction and thanked her for her six years of service.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	X not counted			
Ms. Ary	x			
Voice Vote				

12. Business

12.1 MOTION: Request adoption of a Resolution and Certificate relating to levying additional taxes

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

Discussion: Ill. Compiled Stat., 805/3-14.3 requires taxing districts intending to levy an additional tax to publish the intent 30 days prior to passage. This intent was published in accordance with the resolution passed at the October 26, 2022, Board meeting and there have been no public petitions filed with the Board of Trustees.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			

12.19.22 Board of Trustees meeting

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Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	X not counted			
Ms. Ary	x			
Voice Vote				

12.2 **MOTION:** Request adoption of a Resolution to levy taxes and Certificate of the tax levy

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

Discussion: Ill. Compiled Stat., 805/3-20.5 provides that a community college district may levy against the assessed valuation of its district amounts for various purposes to support the operation and debt service obligations of the College. The Truth in Taxation Law (35 Illinois Compiled Statutes 200/18-55, et seq.) requires that the taxing district give public notice of and hold a public hearing on our intent to adopt an amount which is more than 105% of the extensions. The 2022 levy will not exceed the previous year’s extension by more than 5%, thus a public hearing will not be required.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	X not counted			
Ms. Ary	X			
Voice Vote				

12.3 **MOTION:** Request authorization to pay the second half of the ICCTA dues for 2022 in the amount of \$4,028

Moved by: Ms. Hawley

Seconded by: Mr. Rhea

Discussion: The 2022 renewal notice for the 2nd installment dues for John Wood Community College to the Illinois Community College Trustees Association is \$4,028.00.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			



Office of the President

Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x not counted			
Ms. Ary	x			
Voice Vote				

12.4 **MOTION:** *Request approval to accept and award the Heat Pump proposal to Peters Heating & Air Conditioning to provide heat pumps for the Student Activity Center in the amount of \$51,667*

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

Discussion: JWCC solicited request for proposals from qualified vendors to provide heat pumps for the Student Activity Center. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Peters Heating and Air Conditioning was the low bid.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	X not counted			
Ms. Ary	x			
Voice Vote				



12.5 **MOTION:** Request approval to accept and file the audit report as presented

Moved by: Mr. Sprague
Seconded by: Dr. Greenwell

Discussion The firm of WIPFLi, LLP has completed its audit of the financial records of John Wood Community College for fiscal year 2022. Representatives attended the November 16, 2022, meeting of the Board of Trustees to present the audit and respond to any Board members’ questions.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				X
Ms. Hawley	X			
Mr. Hess	X			
Mr. Rhea	X			
Mr. Sprague	X			
Dr. Greenwell	X			
Mr. Fischer	X not counted			
Ms. Ary	X			
Voice Vote				

12.6 **MOTION:** Request consideration and action on Resolution accepting a donation from Orr Corporation for the new Agricultural Sciences Complex

Moved by: Mr. Sprague
Seconded by: Mr. Hess

Discussion: The Orr Corporation presented John Wood Community College with a Bill of Sale or Donation relative to the newly constructed Agricultural Sciences Complex completed by the Orr Corporation. The corporation constructed improvements from privately donations to the Orr Corporation. The land this new facility was constructed on is leased to JWCC from the University of Illinois. Last week, the Orr Corporation approved a resolution formally donating this new facility to the College. As authorized by Public Community College Section 3-29.1, the Board of Trustees has the power to accept gifts, grants or legacies from any source when made for community college purposes.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				X
Ms. Hawley	X			
Mr. Hess	X			
Mr. Rhea	X			
Mr. Sprague	X			
Dr. Greenwell	X			
Mr. Fischer	X not counted			
Ms. Ary	X			

12.19.22 Board of Trustees meeting



Voice Vote				
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12.7 **MOTION:** Request approval to accept the proposal for courtyard sound equipment to Conference Technologies in the amount of \$37,069.80

Moved by: Dr. Greenwell

Seconded by: Mr. Rhea

Discussion: JWCC solicited request for proposals from qualified vendors to provide sound equipment for the courtyard. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Conference Technologies was the low bid.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x not counted			
Ms. Ary	x			
Voice Vote				

12.8 **MOTION:** Request approval to accept the proposal for state electric automation to Associated Controls + Design in the amount of \$105,631

Moved by: Mr. Rhea

Seconded by: Dr. Greenwell

Discussion: JWCC solicited request for proposals from qualified vendors to provide electric automation for the auditorium stage. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	X not counted			
Ms. Ary	x			
Voice Vote				

12.19.22 Board of Trustees meeting

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12.9 **MOTION:** *Request authorization to renew the cash rent farm lease with Michael and William Deters*

Moved by: Ms. Hawley
Seconded by: Mr. Sprague

Discussion: Since 1996 John Wood Community College has had a cash rent farm lease for real estate not needed for college purposes at the 48th & Harrison St. campus site. The lease is with Michael and William Deters. It is recommended that the Board of Trustees authorize the College to renew the cash rent farm lease with Michael and William Deters.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x not counted			
Ms. Ary	x			
Voice Vote				

13. **Discussion Item**
Calendar of Events - May 19, 2023, was noted as graduation.

14. **Notices and Communications**

15. **Other Items**

16. **Closed Session**

17.1 *A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body*

Moved by: Dr. Greenwell
Seconded by: Mr. Rhea

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			



Mr. Fischer	x not counted			
Ms. Ary	x			
Voice Vote				

18. Public Session

18.1 MOTION: *Resume to Open Session*

Moved by: Dr. Greenwell

Seconded by: Ms. Hawley

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley	x			
Mr. Hess	x			
Mr. Rhea	x			
Mr. Sprague	x			
Dr. Greenwell	x			
Mr. Fischer	x not counted			
Ms. Ary	x			
Voice Vote				

19. Adjournment

19.1 MOTION: *Adjourn the December 19, 2022, Board of Trustees regular meeting*

Moved by: Dr. Greenwell

Seconded by: Mr. Hess

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer				x
Ms. Hawley				
Mr. Hess				
Mr. Rhea				
Mr. Sprague				
Dr. Greenwell				
Mr. Fischer	X not counted			
Ms. Ary				
Voice Vote	x			



20. Approval:

Approved the **15th day of February 2023**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48th Street, Quincy Il 62305 at which _____ voting members were present, constituting a quorum by a vote of ___ayes and _____nays.

CHAIR:X_____ **SECRETARY:X**_____



Date: 2/15/2023 BOARD OF TRUSTEES MEETING
From: Dr. Laurel Klinkenberg, Vice-President of Instruction
Item: CONSENT
RE: GRANT Application or Acceptance of funds
New or Reoccurring

- A. GRANT PROPOSAL TITLE: STEM Lab Learning Project
- B. GRANT AGENCY: National Science Foundation (NSF)
- C. GRANT APPLICATION DEADLINE: 3/02/2023 GRANT AWARD PERIOD: 10/01/23 – 9/30/26
- D. PROPOSAL DESCRIPTION: Purpose - Engage students to enter the STEM workforce by providing experiential learning opportunities in career pathways in emerging technology fields. JWCC’s strategy - Expand access to career-enhancing experiential learning opportunities by developing two STEM labs. STEM lab #1 will be technological enhancements to the WDC Virtual Reality Lab and the mobile training lab. STEM lab #2 will upgrade lab space at the main campus for the Associate of Engineering Science (AES) program that will provide dedicated space for physics and engineering courses.
- E. FUNDS AWARDED: \$325,000 - \$350,000
- F. OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES: All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.
- G. PERSONNEL POSITIONS REQUIRED: Current staff/faculty will oversee the activities associated with this grant. No additional staff required.
- H. IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS: NA
- I. (DATE) GRANT APPLICATION SUBMITTED TO BOARD: 2/15/2023
- J. (DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:
- K. VICE PRESIDENT/DEAN REQUESTING APPROVAL: Dr. Laurel Klinkenberg, VP of Instruction
- L. STRATEGIC INITIATIVES THIS GRANT ADDRESSES: Excellence in Programs, Student Success, Enrollment Growth, Leaderships and Partnerships.

I concur with the request and recommend the Board of Trustees authorize the College to APPLY for up to \$350,000 grant award for the purpose indicated above.

February 15, 2023 JWCC Board regular meeting

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Date: 2/15/2023 BOARD OF TRUSTEES MEETING
From: Heath Richmond, Manager Volunteer Services
Item: **CONSENT**
RE: **GRANT Application or Acceptance of funds**

New or Reoccurring

- A. **GRANT PROPOSAL TITLE:** RSVP Support Grant
- B. **GRANT AGENCY:** United Way of Adams County
- C. **GRANT APPLICATION DEADLINE:** 3/1/2023 **GRANT AWARD PERIOD:** 7/01/2023 – 6/30/2024
- D. **PROPOSAL DESCRIPTION:** This is a request for funding from the United Way of Adams County Annual Campaign. As a partner agency of the United Way, RSVP receives funding to support our Carryout Caravan, Friendly Caller and Medical Transportation Programs.
- E. **FUNDS REQUESTED:** \$5,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** This grant helps support the Retired and Senior Volunteer Program and is used to help fulfil the 30% matching requirement of the Federal AmeriCorp Seniors Grant.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** During FY22, the program served 265 volunteers in Adams County who performed 42,557 hours of volunteers service in Adams County.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 2/15/2023
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **DEAN/DIRECTOR REQUESTING APPROVAL:** Barbra Holthaus, Director of Advancement
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Community Engagement.

I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$5,000 for the purpose indicated above.

February 15, 2023 JWCC Board regular meeting

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Date: **February 15, 2023**, Board of Trustees Meeting

From: Dr. Laurel Klinkenberg, Vice President of Instruction

Item: **Business**

RE: Tenure Request

I am pleased to recommend one faculty member for tenure. The candidate has submitted a written request for tenure review in a timely manner and has provided the appropriate materials. Ms. Jamie Chapman has been recommended by her dean and tenure review chair/committee who has reviewed classroom observation summaries and student evaluations.

Ms. Jamie Chapman is a faculty member in the Natural Sciences and Engineering department. Ms. Chapman brings a wealth of teaching experience and expertise to the College and is a valued colleague of the department. Her skill in developing curriculum, always striving for continuous improvement, and using various strategies to help students learn challenging material are noted strengths. Jamie explains things in a way that makes sense to students who have little to no prior knowledge. Students are appreciative and have shared she is a great communicator and is always helpful. Beyond the classroom, Jamie has embraced service to the College as an active member of the Faculty Senate Assessment and Curriculum Committees and serves as the Faculty Union treasurer. Based on my review of materials, I recommend that Ms. Jamie Chapman is granted tenure in Natural Sciences effective academic year 2023-2024.

I concur with the recommendation and request the Board of Trustees approve granting tenure to the above faculty member.

February 16, 2022, JWCC Board regular meeting

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Date: **February 15, 2023** BOARD OF TRUSTEES MEETING
From: Josh Welker, Dean of Business Services & Institutional Effectiveness
Item: **Business**
RE: WDC AV Request for Proposals

JWCC solicited request for proposals from qualified vendors to provide audio visual equipment for the Workforce Development Center. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two proposals were received.

Vendor

Live Space \$214,032.60
4995 Starr St. SE 12,392.60 plus customized consoles
Grand Rapids MI 49546 **\$226,425.20 Total Bid**

Conference Technology
3513 Vine Court
Davenport IA 52806 **\$218,538.86 Total Bid** *includes customized consoles

It is recommended that the Board of Trustees accept the proposal and award to Conference Technology in the amount of \$218,538.86.

I concur with the recommendation and request the Board of Trustees accept the proposal and award to Conference Technology in the amount of \$218,538.86.

February 15, 2023 JWCC Board regular meeting

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Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning



02.15.2023 BOARD OF TRUSTEES MEETING

CALENDAR

No Meeting	January 2023
February 15, 2023 @ 6:00 p.m.	Board of Trustees meeting
March 15, 2023 @ 6:00 p.m.	Board of Trustees meeting
Mt. Sterling	
March 17, 2023	West Central Regional Meeting Spoon River College Outreach Center 2500 E Jackson Macomb IL 61455
April 19, 2023 @ 6:00 p.m.	Board of Trustees meeting
May 17, 2023 @ 6:00 p.m.	Board of Trustees meeting
May 19, 2023	Commencement
June 21, 2023 @ 6:00 p.m.	Board of Trustees meeting
July 26, 2023 @ 6:00 p.m.	Board of Trustees meeting
August 16, 2023 @ 6:00 p.m.	Board of Trustees meeting
Workforce Development Center	
September 20, 2023 @ 6:00 p.m.	Board of Trustees meeting
October 18, 2023 @ 6:00 p.m.	Board of Trustees meeting
November 15, 2023 @ 6:00 p.m.	Board of Trustees meeting
December 13, 2023 @ 6:00 p.m.	Board of Trustees meeting

02.15.2023 Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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Date: **2.15.2023** BOARD OF TRUSTEES MEETING
From: Dana Keppner, Director of Human Resources
RE: Personnel

Personnel Items to Be Approved:

New Hires—Regular

Bell, Cara-PT Library Assistant

Request authorization to hire into part-time, non-exempt position effective January 14, 2023, at an hourly wage of \$13 an hour

Koetters, Christian-Instructor, Transportation Services

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit position at Associates, step 5, effective January 13, 2023, at an annual salary of \$40,546

Williams, Tracy-Custodian

Request authorization to hire into full-time, non-exempt, benefits-eligible position effective January 9, 2023, at an annual salary of \$24,336

New Hires—Associate Faculty

Fischer, Kevin – Instructor, Welding

Request authorization to hire into part-time position effective January 14, 2023, at \$507 per credit hour

Hoover, Robert – Instructor, TDT

Request authorization to hire into part-time position effective January 14, 2023, at \$23.12 an hour

Status Changes

Melton, Colby-Office Assistant, Fiscal Services

Request authorization to change status to the full-time, non-exempt, benefits-eligible position of Specialist, Accounting Services effective January 1, 2023 at an annual salary of \$31,824

Hetzler, Dave-Interim Dean, CTE

Request authorization to change status to the full-time, exempt, benefits-eligible position of Dean, CTE effective December 17, 2022 at an annual salary of \$72,085

Personnel Items Reported:

New Hires—Non-Board Approved, Variable Part-time

Vincent, Philip	Tutor, TRIO SSS	Student Services	\$13.25
Whitmore, Saloam	Instructor, Adult Ed	Instruction	\$30.00

February 15, 2023, Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

Vision: JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

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Vacancies

College and Career Coach

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review – This position is 50% funded through a donation by the Tracy Family Foundation. They will focus on supporting students in Brown County for 50% of the time, both concurrent enrollment and those enrolled at JWCC. The college will fund the other 50% of the position to develop a model for college and Career Coach in other area high schools as identified. This will account for the additional 50% of hours.

Receptionist/Clerical Asst., SEC

Request authorization to fill part-time, non-exempt position pending appropriate administrative review

Specialist, Advising/Retention Services

Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review

Retirements/Resignations-Accepted by President

Amos, Heather-Instructor, Accounting – resignation effective May 19, 2023

Cen, Osman-Instructor, Natural Sciences – resignation effective July 31, 2023

Davis, Madeline-Specialist, Advising/Retention Services – resignation effective February 17, 2023

Jones, Deana-Receptionist/Clerical Asst., SEC – resignation effective February 14, 2023

I concur with the Personnel recommendations.

February 15, 2023, Board of Trustees Regular Meeting

Mission: JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

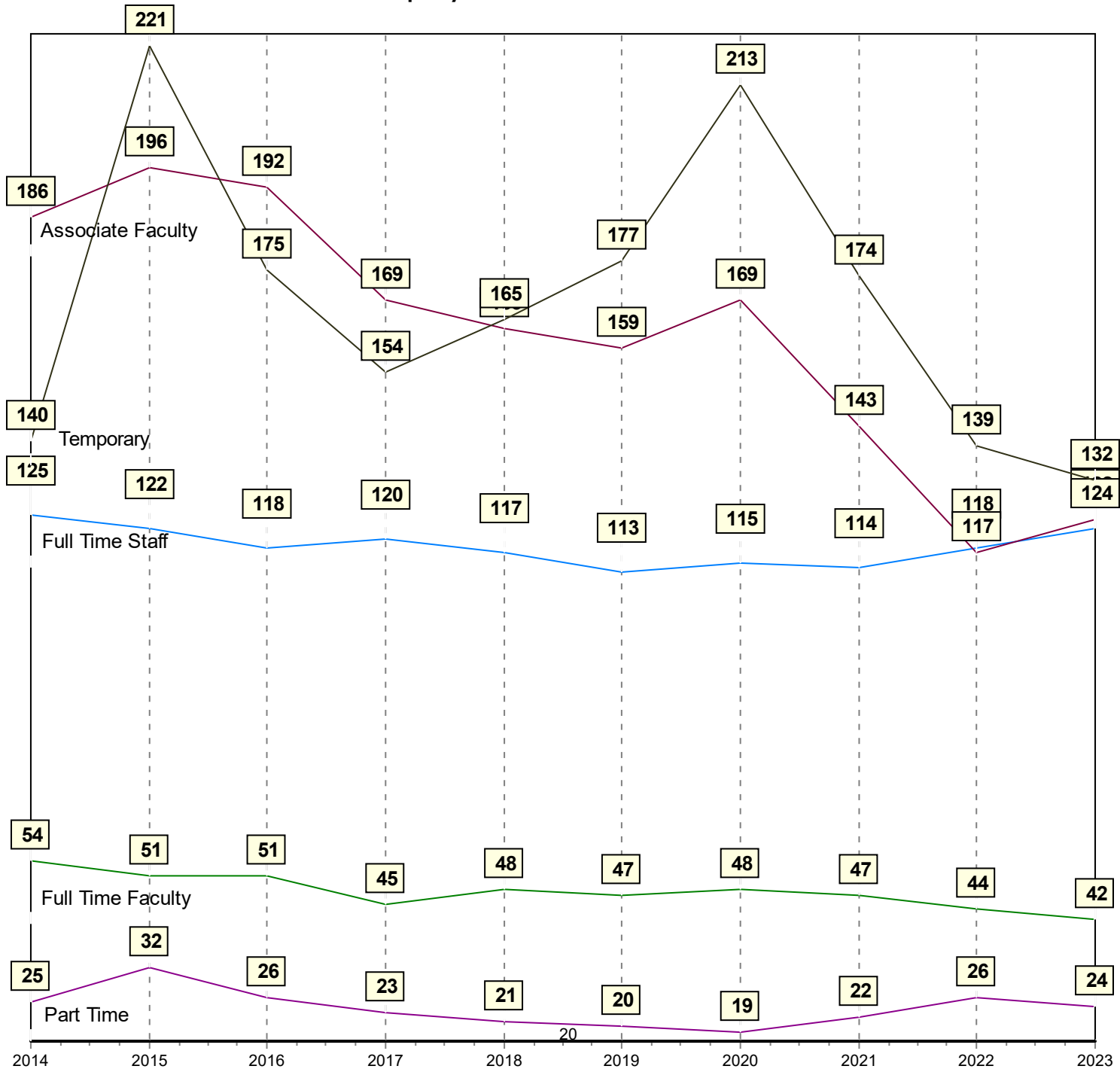
Vision: JWCC will be the community’s partner and leader in education, workforce training and lifelong learning.

Core Values: Excellence Accountability Integrity Servant Leadership Lifelong Learning

John Wood Community College, District No. 539

As Of 1/1/2023

Employment Trends



John Wood Community College

Financial Reports

Board of Trustees Meeting

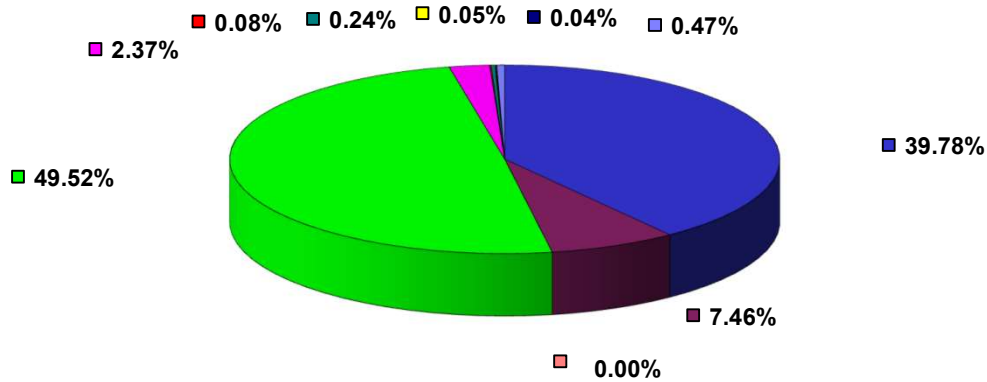
February 15, 2023

John Wood Community College, District No. 539
Comparison of Actual to Budget - FY' 23 to FY' 22
As of December 31, 2022
Unaudited

Operating Funds

	Actual	Budget	% of Budget	Actual	Budget	% of Budget
	FY ' 23	FY ' 23	FY ' 23	FY ' 22	FY ' 22	FY ' 22
<u>REVENUES:</u>						
Local Government Revenue	\$6,083,168	\$6,379,952	95.35 %	\$5,615,407	\$5,871,195	95.64 %
State Government Revenue	\$1,140,850	\$2,261,279	50.45 %	\$877,772	\$1,816,571	48.32 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,571,696	\$7,024,991	107.78 %	\$7,306,353	\$7,934,263	92.09 %
Sales and Services Revenue	\$362,073	\$522,900	69.24 %	\$327,379	\$402,927	81.25 %
Facilities Revenue	\$12,017	\$15,000	80.11 %	\$11,418	\$15,000	76.12 %
Investment Revenue	\$36,163	\$24,400	148.21 %	\$10,347	\$30,000	34.49 %
Gifts and Grants Revenue	\$7,472	\$10,000	74.72 %	\$0	\$10,000	0.00 %
Other Revenue	\$6,832	\$11,600	58.90 %	\$9,061	\$13,500	67.12 %
Transfers From	\$71,447	\$162,713	43.91 %	\$52,917	\$105,973	49.93 %
TOTAL REVENUES:	\$15,291,718	\$16,412,835	93.17 %	\$14,210,653	\$16,199,429	87.72 %
<u>EXPENDITURES:</u>						
Salaries	\$4,104,801	\$9,033,318	45.44 %	\$4,126,310	\$9,015,123	45.77 %
Employee Benefits	\$951,045	\$2,161,348	44.00 %	\$1,026,388	\$2,167,037	47.36 %
Contractual Services	\$952,126	\$1,554,186	61.26 %	\$915,746	\$1,427,001	64.17 %
General Materials and Supplies	\$461,888	\$787,167	58.68 %	\$379,642	\$770,867	49.25 %
Travel & Conference/Meeting Expense	\$46,276	\$164,193	28.18 %	\$35,650	\$205,866	17.32 %
Fixed Charges	\$42,649	\$109,975	38.78 %	\$50,111	\$115,201	43.50 %
Utilities	\$275,731	\$642,500	42.92 %	\$251,108	\$607,400	41.34 %
Capital Outlay	\$45,052	\$100,600	44.78 %	\$98,548	\$201,273	48.96 %
Other Expenditures	\$501,499	\$1,318,752	38.03 %	\$481,642	\$1,128,309	42.69 %
Transfers To	\$308,882	\$484,261	63.78 %	\$318,230	\$561,352	56.69 %
TOTAL EXPENDITURES:	\$7,689,948	\$16,356,299	47.02 %	\$7,683,376	\$16,199,429	47.43 %
REVENUES OVER (UNDER)						
EXPENDITURES	\$7,601,770			\$6,527,277		

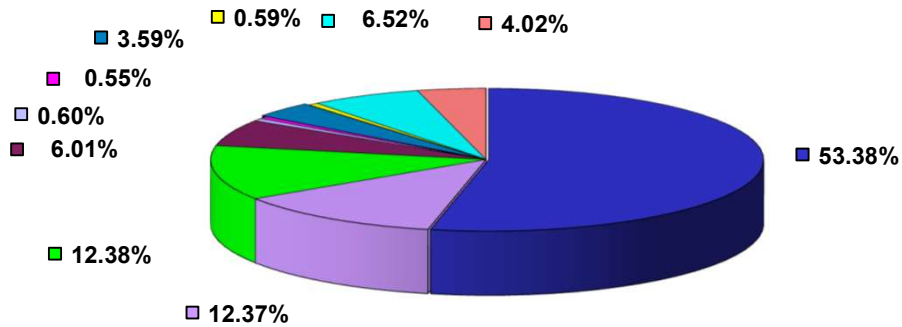
**FY23
Operating Fund Revenues YTD as of December 31, 2022 Unaudited**



Operating Fund Revenues: \$15,291,718

39.78%	Local Government Sources	\$6,083,168
7.46%	State Government Sources	\$1,140,850
0.00%	Federal Government Sources	\$0
49.52%	Student Tuition and Fees	\$7,571,696
2.37%	Sales and Service Fees	\$362,073
0.08%	Facilities Revenue	\$12,017
0.24%	Investment Revenue	\$36,163
0.05%	Gifts and Grants Revenue	\$7,472
0.04%	Other Revenues	\$6,832
0.47%	Transfers from Other Funds	\$71,447

**FY23 Operating Fund Expenditures YTD as of December 31, 2022
Unaudited**



Operating Fund Expenditures: \$7,689,948

53.38%	Salaries	\$4,104,801
12.37%	Employee Benefits	\$951,045
12.38%	Contractual Services	\$952,126
6.01%	Materials and Supplies	\$461,888
0.60%	Conference and Meeting	\$46,276
0.55%	Fixed Charges	\$42,649
3.59%	Utilities	\$275,731
0.59%	Capital Outlay	\$45,052
6.52%	Other Expenditures	\$501,499
4.02%	Transfer to/from Other Funds	\$308,882

Balance Sheet - All Funds
As of December 31, 2022
Unaudited

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<u>ASSETS</u>							
Cash	\$6,572,473	\$10,941,763	\$218,737	\$1,534,216	\$205,236	\$352,983	\$2,917,432
Investments	\$4,984,087	\$984,383	\$0	\$0	\$4,536,547	\$0	\$0
Receivables	\$2,874,239	(\$89)	\$101,666	(\$9,188)	\$0	(\$7,294)	\$0
Accrued Revenue	\$1,070	\$458	\$975,272	\$93	(\$197)	\$0	\$390
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$116,957	\$0	\$0	\$0	\$0	\$0	\$328,519
Other Assets	\$0	\$115,508	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$335,503	\$0	\$7,925	\$4,275	\$0	\$0	\$125,790
TOTAL ASSETS	\$14,884,328	\$12,042,023	\$1,303,601	\$1,529,396	\$4,741,587	\$345,689	\$3,372,130
<u>LIABILITIES</u>							
Payroll Deduction Liabilities	(\$1,113)	\$0	\$0	\$175	\$0	\$0	\$0
Accounts Payable	\$128,484	\$0	\$31,169	\$0	\$0	\$0	\$200,860
Accrued Expense	\$797,514	\$0	\$36,594	\$23,306	\$0	\$0	\$8,463
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$11,151	\$0	\$13,563	\$0	\$0	\$0	\$273
Other Liabilities	\$78	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$28,354	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$964,467	\$0	\$81,326	\$23,481	\$0	\$0	\$209,596
FUND BALANCE 7/01/2022	\$6,318,091	\$12,779,659	\$1,157,730	\$854,801	\$4,723,451	\$286,798	\$3,134,855
Revenue Over (Under) Expense	\$7,601,770	(\$737,636)	\$64,545	\$651,115	\$18,136	\$58,891	\$27,679
FUND BALANCE 12/31/2022	\$13,919,861	\$12,042,023	\$1,222,275	\$1,505,915	\$4,741,587	\$345,689	\$3,162,534
TOTAL LIABILITIES AND FUND BALANCE	\$14,884,328	\$12,042,023	\$1,303,601	\$1,529,396	\$4,741,587	\$345,689	\$3,372,130

**JWCC Investment Report
FY 2023**

UNAUDITED REPORT

<u>Total Cash and Investments</u>	Value as of <u>December 31, 2022</u>
JWCC Checking	9,934,363.09
JWCC MMA/Cash	13,541.84
Illinois Funds	8,500,024.06
Raymond James Financial Services	4,313,149.48
Money Market	5,812.96
JWCC CDs	10,505,017.10
Total Cash and Investments	33,271,908.53

<u>Held by JWCC</u>	<u>Rate</u>	<u>Maturity Date</u>		<u>Fund</u>
Checking Accounts	1.75%		9,934,363.09	all funds
Raymond James Financial Services	2.51%		4,313,149.48	all funds
IL FUND Checking	2.516%		8,500,024.06	all funds
Peoples Prosperity Bank Savings	0.02%		13,541.84	split 07 & 32
Money Market -FBT	1.75%		5,812.96	all funds
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	250,000.00	07
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	100,000.00	07
Central State Bank	1.55%	03/12/23	100,000.00	07
Central State Bank	1.55%	03/12/23	250,000.00	07
Peoples Prosperity Time Deposit	0.77%	12/14/2023	250,000.00	32
Commerce Bank	2.125%*	3/31/2024	238,389.25	32
Commerce Bank	0.25%*	6/15/2024	245,993.37	32
Peoples Prosperity Bank Savings	1.06%	12/12/2024	100,000.00	07
Peoples Prosperity Bank Savings	1.06%	12/12/2024	250,000.00	07
Commerce Bank	1.75%*	3/15/2025	238,297.50	07
Commerce Bank	1.75%*	3/15/2025	95,508.13	07
Commerce Bank	0.25%*	6/30/2025	245,784.26	07
Commerce Bank	0.25%*	6/30/2025	97,950.92	07
Peoples Prosperity Time Deposit	3.35%	9/19/2024	250,000.00	32
Commerce Bank	3.50%*	9/15/2025	245,371.00	07
Commerce Bank	3.50%*	9/15/2025	98,148.40	07
Commerce Bank	4.206%*	4/13/2023	2,520,134.40	01
Commerce Bank	4.297%*	10/5/2023	2,465,487.20	07
Commerce Bank	3.70%*	5/15/2027	2,463,952.67	01
Total Cash and Investments			33,271,908.53	

*indicates a yield to maturity rather than an interest rate

John Wood Community College

Financial Reports

Board of Trustees Meeting

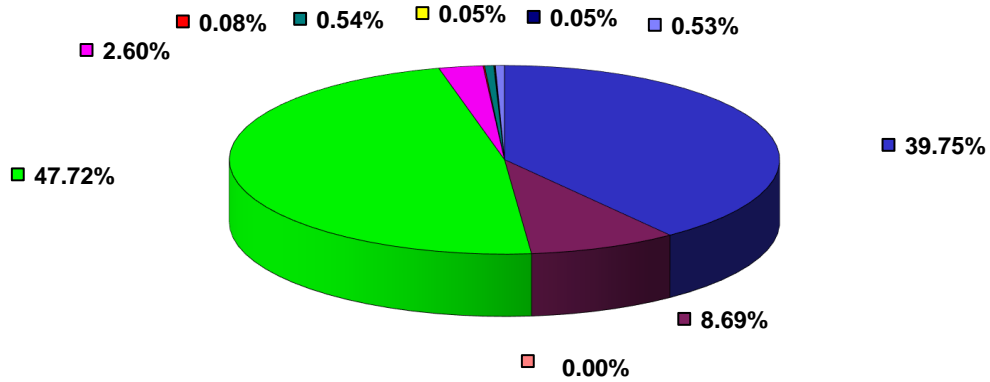
February 15, 2023

John Wood Community College, District No. 539
Comparison of Actual to Budget - FY' 23 to FY' 22
As of January 31, 2023
Unaudited

Operating Funds

	Actual	Budget	% of Budget	Actual	Budget	% of Budget
	FY ' 23	FY ' 23	FY ' 23	FY ' 22	FY ' 22	FY ' 22
<u>REVENUES:</u>						
Local Government Revenue	\$6,369,153	\$6,379,952	99.83 %	\$5,793,559	\$5,871,195	98.68 %
State Government Revenue	\$1,391,774	\$2,261,279	61.55 %	\$1,089,132	\$1,816,571	59.96 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,646,026	\$7,024,991	108.84 %	\$7,279,381	\$7,934,263	91.75 %
Sales and Services Revenue	\$416,141	\$522,900	79.58 %	\$359,183	\$402,927	89.14 %
Facilities Revenue	\$13,477	\$15,000	89.85 %	\$12,433	\$15,000	82.88 %
Investment Revenue	\$86,266	\$24,400	353.55 %	\$11,863	\$30,000	39.54 %
Gifts and Grants Revenue	\$7,472	\$10,000	74.72 %	\$0	\$10,000	0.00 %
Other Revenue	\$7,328	\$11,600	63.17 %	\$28,193	\$13,500	208.84 %
Transfers From	\$85,416	\$162,713	52.49 %	\$58,537	\$105,973	55.24 %
TOTAL REVENUES:	\$16,023,053	\$16,412,835	97.63 %	\$14,632,280	\$16,199,429	90.33 %
<u>EXPENDITURES:</u>						
Salaries	\$4,782,548	\$9,033,318	52.94 %	\$4,622,497	\$9,015,123	51.27 %
Employee Benefits	\$1,151,727	\$2,161,348	53.29 %	\$1,161,186	\$2,167,037	53.58 %
Contractual Services	\$1,132,590	\$1,554,186	72.87 %	\$935,789	\$1,427,001	65.58 %
General Materials and Supplies	\$510,254	\$787,167	64.82 %	\$405,510	\$770,867	52.60 %
Travel & Conference/Meeting Expense	\$56,211	\$164,193	34.23 %	\$40,801	\$205,866	19.82 %
Fixed Charges	\$49,559	\$109,975	45.06 %	\$57,571	\$115,201	49.97 %
Utilities	\$350,001	\$642,500	54.47 %	\$298,575	\$607,400	49.16 %
Capital Outlay	\$99,527	\$100,600	98.93 %	\$100,220	\$201,273	49.79 %
Other Expenditures	\$508,807	\$1,318,752	38.58 %	\$491,784	\$1,128,309	43.59 %
Transfers To	\$308,882	\$484,261	63.78 %	\$318,230	\$561,352	56.69 %
TOTAL EXPENDITURES:	\$8,950,107	\$16,356,299	54.72 %	\$8,432,163	\$16,199,429	52.05 %
REVENUES OVER (UNDER)						
EXPENDITURES	\$7,072,946			\$6,200,116		

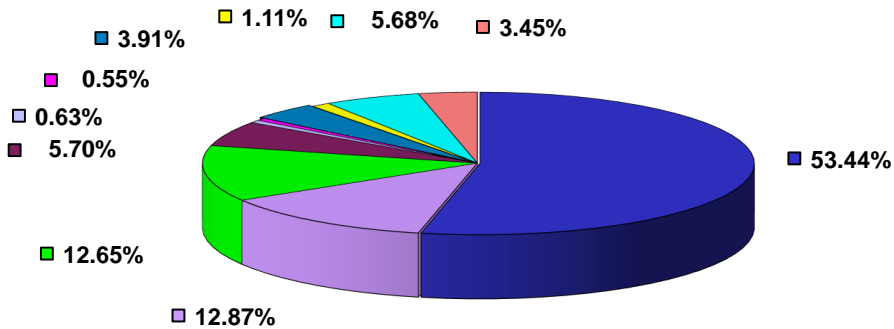
**FY23
Operating Fund Revenues YTD as of January 31, 2023 Unaudited**



Operating Fund Revenues: \$16,023,053

39.75%	Local Government Sources	\$6,369,153
8.69%	State Government Sources	\$1,391,774
0.00%	Federal Government Sources	\$0
47.72%	Student Tuition and Fees	\$7,646,026
2.60%	Sales and Service Fees	\$416,141
0.08%	Facilities Revenue	\$13,477
0.54%	Investment Revenue	\$86,266
0.05%	Gifts and Grants Revenue	\$7,472
0.05%	Other Revenues	\$7,328
0.53%	Transfers from Other Funds	\$85,416

**FY23 Operating Fund Expenditures YTD as of January 31, 2023
Unaudited**



Operating Fund Expenditures: \$8,950,107

53.44%	Salaries	\$4,782,548
12.87%	Employee Benefits	\$1,151,727
12.65%	Contractual Services	\$1,132,590
5.70%	Materials and Supplies	\$510,254
0.63%	Conference and Meeting	\$56,211
0.55%	Fixed Charges	\$49,559
3.91%	Utilities	\$350,001
1.11%	Capital Outlay	\$99,527
5.68%	Other Expenditures	\$508,807
3.45%	Transfer to/from Other Funds	\$308,882

**Balance Sheet - All Funds
As of January 31, 2023
Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<u>ASSETS</u>							
Cash	\$6,507,103	\$11,109,307	(\$541,242)	\$1,439,389	\$206,184	\$357,957	\$3,097,490
Investments	\$5,019,604	\$985,608	\$0	\$0	\$4,549,344	\$0	\$0
Receivables	\$2,667,400	\$0	\$186,110	\$0	\$0	\$0	\$0
Accrued Revenue	\$0	\$0	\$1,028,109	\$0	\$0	\$0	\$0
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$116,957	\$0	\$0	\$0	\$0	\$0	\$328,519
Other Assets	\$0	\$115,508	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$359,966	\$0	\$7,925	\$4,275	\$0	\$0	\$125,790
TOTAL ASSETS	\$14,671,030	\$12,210,423	\$680,902	\$1,443,664	\$4,755,529	\$357,957	\$3,551,799
<u>LIABILITIES</u>							
Payroll Deduction Liabilities	(\$14,934)	\$0	\$0	\$175	\$0	\$0	\$0
Accounts Payable	\$304,186	\$11,273	\$45,003	\$4,963	\$0	\$0	\$299,262
Accrued Expense	\$876,757	\$0	\$48,444	\$28,026	\$0	\$0	\$11,280
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$11,151	\$0	\$13,563	\$0	\$0	\$0	\$272
Other Liabilities	\$78	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$65,765	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL LIABILITIES	\$1,243,003	\$11,273	\$107,009	\$33,164	\$0	\$0	\$310,814
FUND BALANCE 7/01/2022	\$6,355,081	\$12,779,659	\$1,157,730	\$863,476	\$4,723,451	\$293,656	\$3,134,855
Revenue Over (Under) Expense	\$7,072,946	(\$580,509)	(\$583,837)	\$547,024	\$32,078	\$64,301	\$106,130
FUND BALANCE 1/31/2023	\$13,428,027	\$12,199,150	\$573,893	\$1,410,500	\$4,755,529	\$357,957	\$3,240,985
TOTAL LIABILITIES AND FUND BALANCE	\$14,671,030	\$12,210,423	\$680,902	\$1,443,664	\$4,755,529	\$357,957	\$3,551,799

**JWCC Investment Report
FY 2023**

UNAUDITED REPORT

<u>Total Cash and Investments</u>	Value as of <u>January 31, 2023</u>
JWCC Checking	8,809,898.00
JWCC MMA/Cash	13,542.46
Illinois Funds	9,046,244.55
\	4,319,973.97
Money Market	5,821.88
JWCC CDs	10,554,555.87
Total Cash and Investments	32,750,036.73

<u>Held by JWCC</u>	<u>Rate</u>	<u>Maturity Date</u>		<u>Fund</u>
Checking Accounts	1.75%		8,809,898.00	all funds
Raymond James Financial Services	2.51%		4,319,973.97	all funds
IL FUND Checking	2.516%		9,046,244.55	all funds
Peoples Prosperity Bank Savings	0.02%		13,542.46	split 07 & 32
Money Market -FBT	1.75%		5,821.88	all funds
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	250,000.00	07
Mercantile Trust & Savings Bank CD	2.12%	12/12/22	100,000.00	07
Central State Bank	1.55%	03/12/23	100,000.00	07
Central State Bank	1.55%	03/12/23	250,000.00	07
Peoples Prosperity Time Deposit	0.77%	12/14/2023	250,000.00	32
Commerce Bank	2.125%*	3/31/2024	238,754.56	32
Commerce Bank	0.25%*	6/15/2024	246,853.26	32
Peoples Prosperity Bank Savings	1.06%	12/12/2024	100,000.00	07
Peoples Prosperity Bank Savings	1.06%	12/12/2024	250,000.00	07
Commerce Bank	1.75%*	3/15/2025	239,498.53	07
Commerce Bank	1.75%*	3/15/2025	95,989.49	07
Commerce Bank	0.25%*	6/30/2025	247,530.86	07
Commerce Bank	0.25%*	6/30/2025	98,646.98	07
Peoples Prosperity Time Deposit	3.35%	9/19/2024	250,000.00	32
Commerce Bank	3.50%*	9/15/2025	246,601.50	07
Commerce Bank	3.50%*	9/15/2025	98,640.60	07
Commerce Bank	4.206%*	4/13/2023	2,526,899.55	01
Commerce Bank	4.297%*	10/5/2023	2,472,436.30	07
Commerce Bank	3.70%*	5/15/2027	2,492,704.24	01
Total Cash and Investments			32,750,036.73	

*indicates a yield to maturity rather than an interest rate

John Wood Community College

Expenditures for Payment

Accounts Payable. *Presented to Finance Committee*
Payroll. *Presented to Finance Committee*
Petty Cash. *Presented to Finance Committee*
Purchase Cards. *Presented to Finance Committee*

Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 15th day of February.

Chair

Secretary

Board of Trustees of Community College
District No. 539, Counties of Adams,
Pike, Hancock, Calhoun, Schuyler,
Brown, Morgan, Scott, and Cass,
and the State of Illinois.

Board of Trustees Meeting