



**Board of Trustees of John Wood Community College  
Counties of Adams, Pike, Hancock, Calhoun,  
Schuyler, Brown, Morgan, Scott, Cass  
and State of Illinois**

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*The meeting will begin at 6:00 o'clock p.m. Requests for public comment may be submitted in accordance with board policy or by calling Leah Benz at (217) 641-4102 or by email at [lbenz@jwcc.edu](mailto:lbenz@jwcc.edu) and arrangements will be made to allow public comment through teleconferencing.*

Date: **05.17.23 BOARD OF TRUSTEES REGULAR MEETING AND REORGANIZATIONAL MEETING**

Location: Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy IL 62305

Time: **6:00 P.M.**

**AGENDA**

Page

1. **Call to Order/Appointment of Assistant Secretary**
2. **Roll Call**
3. **Pledge of Allegiance; Mission Statement** – JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value
4. **Introduction** – Ms. Nora Klingele, Director of Fiscal Services
5. **Special Report**
6. **Consideration of Items from the Floor**
7. **Public and/or Employee Comment**

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May 17, 2023, Board of Trustees Regular Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**Vision:** JWCC will be the community's partner and leader in education, workforce training and lifelong learning.

**Core Values:** Excellence    Accountability    Integrity    Servant Leadership    Lifelong Learning



Items 6.2 and 6.3 were tabled from April 26, 2023, Board of Trustees meeting

**6.2 Selection/appointment of Board of Trustees Committees**

- Finance and Audit Committee
- Curriculum Committee

**6.3 Selection/appointment of ICCTA representative and first alternate**

**8. President and Committee Reports**

- 8.1 **ICCTA/West Central Region Report** – *Ms. Paula Hawley, Mr. Don Hess* Table Folder
- 8.2 **Board Executive Committee Report** – *Mr. Bob Rhea, Mr. Andrew Sprague, Ms. Paula Hawley* Table Folder
- 8.3 **Board Curriculum Committee Report** – *Ms. Paula Hawley, Mr. Andrew Sprague* Table Folder
- 8.4 **Board Finance and Audit Committee Report** – *Mr. Don Hess, Dr. Randy Greenwell* Table Folder
- 8.5 **Student Trustee Report** – *Ms. Kaydence Gregory*
- 8.6 **Administration Report** – *Dr. Bryan Renfro*

**9. Consent Agenda  
Consent business Items**

- 9.1 Request approval of 04.26.23 regular Board meeting minutes **1-13**
- 9.2 Request approval of bills for April payment **Finance and Audit Committee**
- 9.3 Request approval of monthly financial statements for April **Finance and Audit Committee**
- 9.4 Request approval of trustee & employee travel expenditures for April **Finance and Audit Committee**
- 9.5 Request approval of a new certificate in Education, new course in Psychology, a course change in Computer Science and a new course in accounting **14**

**10. Grant items**

- 10.1 Request authorization to submit a grant application to Illinois Community College Board /IL Department of Human Services for Early Childhood Access Consortium for Equity RE: \$616,693.68 **15**

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May 17, 2023, Board of Trustees Meeting

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Office of the President

10.2	Request authorization to submit a grant application to Illinois Community College Board for Pipeline for the Advancement of the Healthcare Workforce (PATH) RE: \$312,095	16
10.3	Request authorization to submit a grant application to Illinois Department on Aging for the Illinois Department on Aging RSVP grant RE: \$50,364	17
10.4	Request authorization to submit a grant application to Illinois Community College Board for FY24 Perkins grant RE: \$171,087	18-19
10.5	Request authorization to submit a grant application to Illinois Board of Higher Education for the Illinois cooperative Work Study grant RE: Range \$12,000-15,000	20-21
<b>11.</b>	<b>Business</b>	
<b>12.</b>	<b>Discussion Items</b>	
12.1	Calendar of Events	22
	<ul style="list-style-type: none"> <li>• Graduation – May 19</li> <li>• Retreat date – May 30</li> </ul>	
<b>13.</b>	<b>Notices and Communications</b>	
<b>14.</b>	<b>Personnel Items</b>	
14.1	Request authorization to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented	23-25
<b>15.</b>	<b>Other Items</b>	
<b>16.</b>	<b>Closed Session</b>	
16.1	A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body.	26
<b>17.</b>	<b>Resume Open Session</b>	
<b>18.</b>	<b>Open Session Matters</b>	
	Approve any matter discussed in closed session as necessary and limited to those matters authorized for discussion in closed session by motion of the Boards specifically including but not limited to, the hiring, including non-contractual, contract approval, and contract amendment, release, discharge, discipline, transfer, resignation, and retirement of staff	
<b>19.</b>	<b>Adjournment</b>	

May 17, 2023, Board of Trustees Meeting

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## Office of the President

*“The agenda may refer to addenda, reports, presentations, or other documents. These are available in the board Packet and are incorporated by reference. The packet is available from the President’s office and may be posted on the website with the agenda.”*

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May 17, 2023, Board of Trustees Meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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Date: **04.26.23** Board of Trustees Meeting

RE: **BOARD MEETING MINUTES**

Location: Board Room, Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305

**1. Call to Order/Appointment of Assistant Secretary**

The **04.26.23** Board of Trustees meeting was called to order in the Board room located in the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy, IL 62305, at 6:00 p.m. by Ms. Diane Ary, chair. Ms. Ary appointed Ms. Benz assistant secretary.

**2. Roll Call**

Ms. Benz called roll:

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer			X	
Ms. Hawley			X	
Mr. Hess				X
Ms. Ary			X	
Mr. Sprague			X	
Dr. Greenwell				X
Mr. Fischer			X	
Mr. Rhea			X	
Voice Vote				

**Attendees:** Dr. Bryan Renfro, Ms. Leah Benz, Mr. Josh Welker, Ms. Tracy Orne, Dr. Laurel Klinkenberg, Mr. Dave Hetzler, Ms. Barbara Holthaus, Ms. Catharine Miller, Ms. Keyouna West, Ms. Nicole Cooley, Ms. Karley Bogatzke, Ms. Michaelia Goodwin, Ms. Avery Grawe, Mr. Eric Foster, Ms. Kaydence Gregory, Ms. Brenda Graff, Mr. Dan Stupvasky, Ms. Rachel Hansen, and Mr. Steven Soebbing,

**3. Pledge of Allegiance; Mission Statement** – Ms. Lauren Archer read the mission statement which states; JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

**4. Canvass Election Results Resolution**

**4.1 Request adoption of a Resolution proclaiming election results for three full-term trustee positions of six years and canvass of those election results**

Moved by: Ms. Hawley

Seconded by: Mr. Sprague

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04.26.23 Board of Trustees meeting



Office of the President

**Discussion:** Three vacant Board of Trustee seats were available to fill on the April 4, 2023, election ballot. Three candidates took petitions out to place their name on this ballot. Those candidates, in order on the ballot, were Mr. Larry Fischer, (incumbent) Ms. Angela Greger, and Mr. Robert (Bob) Rhea (incumbent). The vacant trustee seats were for a full six-year term. By adoption of this resolution and canvassing of the election results, the Board of Trustees proclaims the winner of these three seats as Mr. Larry Fischer, Ms. Angela Greger and Mr. Robert (Bob) Rhea. Results were verified by the Adams County Clerk’s office. Mr. Fischer, 7,958 votes; Ms. Angela Greger, 6,910 votes; and Mr. Robert (Bob) Rhea, 6,888 votes.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Archer	x			
Ms. Hawley	x			
Mr. Hess				x
Ms. Ary	x			
Mr. Sprague	x			
Dr. Greenwell	x			x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

4. **Recognition and Oath of Office of Trustees**

4.2 *Recognition of outgoing trustee/chair – Ms. Diane Ary.*

- Mr. Bob Rhea recognized outgoing trustee, Ms. Diane Ary. She served on the Board from April 2015-2023 and as chair of the Board from April 2020-April 2023. Dr. Renfro and Mr. Rhea thanked her for her dedication and years of service and outstanding commitment to the college and students in role as trustee.
- *Oath of Office for Incoming JWCC trustees*  
Newly elected trustees to the JWCC Board were administered the “Oath of Office” by Mr. Jim Rapp, legal counsel. Mr. Larry Fischer, Ms. Angela Greger, and Mr. Robert Rhea will each serve a six year-term from 2023-2029.

5. **Recognition of Outgoing Student Trustee and New Student Trustee Oath of Office**

5.1 *Recognition of outgoing student trustee – Ms. Lauren Archer*

- Ms. Diane Ary recognized outgoing student trustee, Ms. Lauren Archer. Ms. Archer served as student trustee from April 2022-April 2023. The Board extended their congratulations to her on serving as student trustee.
- *Oath of Office for Incoming JWCC Student trustee – Ms. Kaydence Gregory*  
Newly selected student trustee was Ms. Kaydence Gregory from Bluffs High School. Mr. Jim Rapp, legal counsell administered her “Oath of Office.” Ms. Gregory’s term runs from April 2022-April 2023.

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04.26.23 Board of Trustees meeting



5.2 **Announcement of Student Government Association Officers FY23 – FY24**

Selection of new student government officers was held. Mr. Foster, coordinator, shared the names of the new officer team for FY23-FY24 listed below. Each officer provided a brief bio of themselves.

- Coordinator of Student Life – Eric Foster
- Keyouna West – Palmyra High School – President
- Nicole Cooley – Pittsfield High School – Vice President
- Avery Grawe- Quincy High School Fellowship
- Michaelia Goodwin – Quincy High School – Secretary
- Karley Bogatzke -Pittsfield High School – PR Secretary
- Kaydence Gregory – Bluffs High School – Student Trustee

Outgoing Student Government president Ms. Catharine Miller was recognized for her outstanding accomplishments and awards during her two years at JWCC. Ms. Miller was named as one of the top semi-finalist in the Jack Kent Cooke scholarship competition, awarded the Guistwhite (\$5,000), and named to the All Illinois Academic Team. The Board expressed their congratulations to Ms. Miller for her outstanding awards.

6. **Organization of the Board Resolution**

Ms. Ary asked Mr. James Rapp, legal counsel, to conduct election of officers for 2023-2024.

6.1 **Election of Officers for the JWCC Board of Trustees**

The below list of positions was up for election. Mr. Rapp informed the Board that terms can be held for two years but past practice of the College is to select new officers every year. Nominations can be individually or a slate of names.

- Chair
- Vice-Chair
- Secretary

**Motion:** *Request a slate of names for the 2023-2024 officer positions of the JWCC Board of Trustees. Those names being listed below for each position.*

- *Mr. Bob Rhea – chair*
- *Mr. Andy Sprague – vice-chair*
- *Ms. Paula Hawley -Secretary*

Moved by: Mr. Fischer

Seconded by: Ms. Greger

**Discussion:** With no further nominations made, the nominations were closed. The vote resulted in Mr. Bob Rhea, chair, Mr. Andy Sprague, vice-chair, and Ms. Paula Hawley, secretary



NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Hawley	x			
Mr. Hess				x
Ms. Greger	x			
Mr. Sprague	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

6.2 Selection/appointment of Board of Trustees Sub-Committees

Mr. Bob Rhea, as current chairman, appointments/selects representation to the Board sub-committees. Representation on the Executive Committee from previous years has been the positions of Chair, Vice-Chair, and Past Chair of the Board. Due to Ms. Ary leaving the Board of Trustees, representation was noted for this year to be the position of secretary replacing past chair as a member of the Executive Committee.

The Executive Committee will be Mr. Rhea, chair, Mr. Sprague, vice-chair, and Ms. Hawley, secretary.

Mr. Rhea as chair, stated due to the absence of Dr. Greenwell and Mr. Hess, he would table the selection of committee representation on the Finance and Audit Committee and the Curriculum Committee until the May trustee meeting as well as the ICCTA representative and first alternate.

**Executive Committee appointment** - Mr. Bob Rhea, Mr. Andy Sprague, and Ms. Paula Hawley.

**Finance and Audit Committee appointment** – Selection will be made at the May 17, 2023, meeting

**Curriculum Committee** – Selection will be made at the May 17, 2023, meeting

6.3 Selection of ICCTA representative and first alternate

Mr. Bob Rhea selected -----as ICCTA representative and ----- as first alternate.

7. Adoption of a Resolution for Organization of the JWCC Board of Trustees

**Motion:** Request adoption of a resolution providing for the organization of the John Wood Community College Board of Trustee

Moved by: Mr. Fischer

Seconded by: Ms. Sprague





**Discussion:** The adoption of this Resolution verifies the organizational structure for 2023-2024 for John Wood Community College Board of Trustees.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

8. **Introductions** - No additional introductions were made.

9. **Special Report** – Ms. Barb Holthaus, Advancement director, presented a JWCC Foundation report. The first item presented was history of donations to the Foundation from FY2019 – FY2023. The graph indicated that FY2020 saw an increase with FY2021-FY2023 showing a slight decrease and leveling of funds donated. Ms. Holthaus shared FY24 goals from various categories of funding. Also discussed was grant funds received via the JWCC Foundation. The amount in FY22 was \$359,817 compared to FY23 of \$328,125 as of the date 04/06.23.

The Board heard both Advancement & JWCC Foundation priorities for FY2022-2023. Three-year targets and goals to date were shared.

- Solicit unrestricted gifts to increase annual unrestricted contributions
- Implement a WDC campaign to support the expansion project
- Assist with to create the framework for the College’s 50<sup>th</sup> Anniversary activities an assist with anniversary book project
- Develop a formal grant process adopted by the College
- RSVP reengagement since COVID

Four key initiative committees were developed:

- WDC - committee on WDC campaign
- PRM - committee to develop promotional place for the JWCC Foundation and identify platforms
- Corporate Solicitation – create corporate solicitation list and timeline
- Policies – create and review JWCC Foundation policies

Foundation Mission, vision and purpose were shared.



Office of the President

The board shared how critical the function of the Foundation will be towards future growth, assisting students with scholarships, and ability to fund-raise. Discussion was held on having correct individuals in place when soliciting funds.

10. **Consideration of Items from the Floor – None**

11. **Public and/or Employee Comment – None**

12. **President and Committee Reports**

12.1 **ICCTA/West Central Region Report – Ms. Paula Hawley, ICCTA representative, Mr. Don Hess, alternate** – Ms. Hawley and Dr. Greenwell recently attended a roundtable discussion in Macomb with the president of WIU and a representative from their instructional department. They heard and discussed how to increase enrollment, dual credit, international and on-line classes. Representation at the table from community colleges stressed the importance of community college and their role in their district on dual credit.

12.2 **Board Executive Committee Report – Ms. Diane Ary, Mr. Bob Rhea, Mr. Larry Fischer.** The Executive Committee met on April 13, 2023, at 8:30 a.m. at the Agricultural Education Center. Ms. Diane Ary, (via phone) Mr. Bob Rhea, Ms. Angela Greger and Mr. Larry Fischer, in-person, trustees; Dr. Bryan Renfro, president; Ms. Leah Benz, note taker.

The committee discussed the April agenda which included:

- **Consent Agenda items**
- **Grant**
  - One grant on April agenda – Authorization to submit a grant application to ICCB for Adult Education in the amount of \$230,000
- **Personnel**
- **Vice President of Instruction vacant position** – Administration continues to work on job descriptions for Vice President of Academic and Student Affairs and Chief of Police.
- **Special Report** - The Foundation special report was discussed.
- **Business Agenda items**
- Request adoption of the 2023-2024 College catalog and Student Handbook
- Request authorization to award Million Construction LTD their proposal for the parking lot concrete improvements in the amount of \$109,839.

**Other items discussed included:**

- Staff compensation, orientation for the new trustee, enrollment update, tuition report, board retreat, the Decennial Committee on Local Government Efficiency Act, and food service.

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04.26.23 Board of Trustees meeting



**12.3 Board Curriculum Committee Report Ms. Paula Hawley, Mr. Andy Sprague** –The Curriculum Committee met on Tuesday, April 17, 2023. Attending virtually via zoom was Ms. Paula Hawley, trustee; Mr. Andy Sprague, trustee; Dr. Laurel Klinkenberg, vice president of instruction; Dr. Bryan Renfro, president; Ms. Kristina Johnson, note taker.

- Education courses were discussed as follows:
  - New Certificate: Infant Toddler Level 2, 19 credit hours —This certificate was initiated by feedback from the Early Childhood Education Advisory Council. The level 2 certificate prepares students for a Teacher’s Aide position.
  - New Certificate: Infant Toddler Level 3, 37 credit hours – This certificate was initiated by feedback from the Early Childhood Education Advisory Council. The level 3 certificate includes nine general education hours, which once completed, an individual can become an Advanced Teacher’s Aide.
- Psychology course was discussed as follows:
  - New Course: PSY 240, Criminal Psychology – The development of this course was developed due to interest from students and the public. The course is designed to provide an understanding of criminal and antisocial behavior from a psychological perspective.
- Accounting was discussed as follows:
  - New Course: ACC 110, Personal Finance – A similar course was offered at JWCC, however, to align with MACC curriculum this course was developed. The content now focuses on “real-world problems”. The Principles of Finance course, which focuses on the fundamental principles of financial management, will continue to be offered.
- Other topics discussed were as follows:
  - Ensuring the transferability of new courses being developed.

**12.4 Board Finance and Audit Committee Report – Dr. Randy Greenwell, Mr. Don Hess** – The Finance Committee met on Monday, April 17, 2023, at 2:00 p.m., at the John Wood Community College. Present were Randy Greenwell; trustee, Josh Welker; Dean of Business Services & Institutional Effectiveness, and Bryan Renfro; president, Nora Klingele; director of fiscal services, and Jenny Venvertloh; note taker.

The committee reviewed the following:

- Bills for Payment – The bills were reviewed and will be recommended for payment.



Office of the President

- Approval of Travel Requests – The committee reviewed the out of district travel forms that have been submitted and recommended them for approval.
- Financials – The financials were reviewed and will be recommended for approval.
- Board Budget – The budget was reviewed.
- Review & Discuss Investments – The investment report was reviewed. Proposals for CD rates will be sent out to obtain new CD’s.
- Other – There was discussion about the audit fee. Mr. Welker will discuss further with the audit firm.

12.5 **Student Trustee Report – *New trustees*** – The appreciation BBQ was held. Dr. Renfro and Mr. Foster were acknowledged for preparing the pulled-pork for the event. An estimated 200 people were in attendance.

J-Dub day was held on Friday, April 21. Over 200 juniors attend this event.

De-stressed activities will be held during finals week.

A cardinal game is planned. This is an annual year-end event.

Ending the year is the SGA banquet where numerous awards are given out.

12.6 **Administration Report – *Dr. Renfro*** – Acknowledgement was given to the band, cheerleaders, and music department on the “fight” song they developed and shared.

The Chief of Police position has been separated from the Dean of Operations position. It will be a stand only position moving forward. The notice has been posted.

Illinois Community Colleges saw their largest year-to-year enrollment growth in more than a decade. It increased by 7.2%. JWCC saw an increase this spring of 5%. Our year-end will be flat. Final numbers will be calculated and reported on at the May meeting.

Staff compensation proposal continues to be finalized.

Board retreat agenda is being drafted. Mr. Fischer asked of a revised organizational chart. Dr. Renfro will prepare his organizational structure at the retreat. He has also developed several readings for this meeting.

13. **Consent Agenda**  
**Consent business**

13.1 Request approval of 03.15.23 Board regular meeting minutes

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04.26.23 Board of Trustees meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value

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- 13.2 Request approval of bills for payment for March **Finance and Audit Committee**
- 13.3 Request approval of monthly financial statements for March **Finance and Audit Committee**
- 13.4 Request approval of trustee and employee travel expenditures for March **Finance & Audit Committee**
- 13.5 Request approval of a new certificate in Education, new course in Psychology, a course change in ~~Computer Science~~ and a new course in accounting

\*Administration asked to strike a course change in Computer Sciences at this time from the motion.

**MOTION:** Request approval of the consent agenda items with the noted above notation removal in item 13.5

Moved by: Mr. Sprague  
Seconded by: Ms. Hawley

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

**14. Grant Items**

**MOTION:** Authorization to submit a grant application to ICCB for Adult Education in the amount of RE: \$230,000

Moved by: Ms. Gregory  
Seconded by: Mr. Fischer

**Discussion:** Adult Education grant will provide instruction and support services that create pathways for adult learners to obtain knowledge and skills necessary for employment and self-sufficiency; attain a high school equivalency credential and transition to postsecondary education



and training; and assist English language learners in improving their reading, writing, speaking, and math skills.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

15. **Business**

15.1 **MOTION:** *Request adoption of the 2023-2024 College catalog and Student Handbook*

Moved by: Mr. Sprague

Seconded by: Mr. Fischer

**Discussion:** The 2023-2024 John Wood Community College Catalog and Student Handbook serves as the primary informational document for prospective students and others who are interested in obtaining information about programs, services, and activities offered by the College. Because some court cases have ruled that a college catalog is a legally binding document, it is recommended that the Board adopt the John Wood Community College Catalog and Student Handbook for 2023-2024.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess	x			x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

15.2 **MOTION:** *Request authorization to award Million Construction, LTD their proposal for the parking lot concrete improvements in the amount of \$109,839.*

Moved by: Mr. Sprague

Seconded by: Ms. Greger



**Discussion:** JWCC solicited request for proposals from qualified vendors to provide parking lot concrete improvements. The request for proposals was advertised in the Quincy-Herald Whig and on the John Wood Community College website. Two proposals were received. There was also an alternate option to replace the concrete stairs and railings of the A-1 entrance vestibule which was not accepted. It was recommended to accept the proposal for the parking lot concrete in the amount of \$109,839.

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

16. **Discussion Item**

16.1 Calendar of Events – Graduation May 19, 2023

The Board rescheduled the Spring retreat to Tuesday, May 30 beginning at 8:30

13. **Notices and Communications**

14. **Personnel Items**

14.1 **MOTION:** *Authorize to employ new staff and faculty, accept resignations, retirements, terminations, and implement status changes as presented*

Moved by: Mr. Fischer

Seconded by: Ms. Hawley

**Discussion:**

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			



Voice Vote				
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15. **Other Items** - Both Brenda Graff and Steven Soebbing were acknowledged for their recent status change of their title. Brenda Graff’s title is Associate Professor, Mathematics. Steven Soebbing’s title is Associate Professor, Fine Arts/Humanities/Education.

16. **Closed Session**

17.1 *A closed session will be necessary to consider the appointment, employment, discipline, performance, or dismissal of specific employees of the public body and to release closed session minutes and destruction of closed session recordings.*

Moved by: Mr. Fischer

Seconded by: Mr. Sprague

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

18. **Public Session**

18.1 **MOTION:** *Resume to Open Session*

Moved by: Mr. Sprague

Seconded by: Ms. Hawley

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				





**MOTION:** Request approval to release closed session minutes – July 2022- December 2022 and destruction of closed session recordings April 2021 – October 2021

Moved by: Ms. Hawley  
Ms. Greger

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

9. **Adjournment**

19.1 **MOTION:** Adjourn the April 26, 2023, Board of Trustees regular meeting

Moved by: Ms. Hawley  
Seconded by: Ms. Greger

NAME	AYE	NAY	PRESENT	ABSENT
Ms. Gregory	x			
Ms. Greger	x			
Mr. Hess				x
Mr. Sprague	x			
Ms. Hawley	x			
Dr. Greenwell				x
Mr. Fischer	x			
Mr. Rhea	x			
Voice Vote				

20. **Approval:**

Approved the **17<sup>th</sup> day of May 2023**, at a meeting of the Board of Trustees of Community College District No. 539, meeting at the Student Administrative Center, 1301 South 48<sup>th</sup> Street, Quincy IL 62305 at which \_\_\_\_\_ voting members were present, constituting a quorum by a vote of \_\_\_ ayes and \_\_\_\_\_ nays.

**CHAIR:**X \_\_\_\_\_ **SECRETARY:**X \_\_\_\_\_

04.26.23 Board of Trustees meeting



Date: **May 17, 2023**, BOARD OF TRUSTEES MEETING  
 From: Dr. Laurel Klinkenberg, Vice President for Instruction  
 Item: **CONSENT**  
 RE: Curriculum Items

I am requesting approval of the curriculum items listed below. The items have been approved by the Curriculum Committee of the Faculty Senate as well as the Faculty Senate.

❖ **Computer Science**

**Course Change, CSC 247, Web Graphics and Interactivity**

This course had a title and description change to accurately reflect the material within the course. The course title will read, "2D Animation". The many advances in software informed curriculum change.

❖ **Business**

**Course Change, ECO 101, Principles of Economics I**

To make our course title better represent the content of the course and align with our four-year partner institutions, the course title will be "Principles of Macroeconomics".

**Course Change, ECO 102, Principles of Economics II**

To make our course title better represent the content of the course and align with our four-year partner institutions, the course title will be "Principles of Microeconomics".

**Course Change, BUS 211, Supply Chain Management I**

There were minor changes to the course description and the removal of "I" from the title.

❖ **Fine Arts**

**Degree Change, AFA, Associate in Fine Arts Degree**

When the Applied Guitar I (MUS 182) and Applied Guitar II (MUS 282) courses were approved in April 2022, the catalog didn't reflect the new courses. Changes now reflect the course range for Applied Lessons to be MUS 170-182 and MUS 270-282 in the catalog.

*I concur with Dr. Klinkenberg's request and recommend the Board of Trustees approve the above curriculum items.*

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May 17, 2023, JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational opportunities and services at an exceptional value.

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**Core Values:** Excellence Accountability Integrity Servant Leadership Lifelong Learning



Date: 5/17/2023 BOARD OF TRUSTEES MEETING  
From: Dr. Laurel Klinkenberg, VP of Instruction  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**

**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Early Childhood Access Consortium for Equity (ECACE)
- B. **GRANT AGENCY:** Illinois Community College Board / IL Dept of Human Services
- C. **GRANT APPLICATION DEADLINE:** 6/02/2023      **GRANT AWARD PERIOD:** 7/01/2023 – 6/30/2024
- D. **PROPOSAL DESCRIPTION:** In response to the shortage of quality childcare providers in Illinois, this statewide plan will streamline, coordinate, and improve accessibility of early childhood degree pathways. This will be the 3<sup>rd</sup> year of the three-year grant and will focus on incumbent early childhood workforce and the employers of childcare educators. JWCC’s third year Implementation Plan will continue to address the development, support, and implementation of AAS curriculum that meets the Gateways competencies, and will now also be available to AA students interested in studying early Childhood ed. The Plan will address course development, participation in regional hub partnerships, and elimination of barriers for students including financial assistance.
- E. **FUNDS REQUESTED:** \$616,693.68 (OVER 3-YEAR PERIOD)
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant in year 3, however, funding does allow for hiring additional faculty, coaches, and mentors if needed.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS: (DATA NOT YET AVAILABLE, ONLY 3 QUARTERS COMPLETED))**
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/17/2023
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DIRECTOR REQUESTING APPROVAL:** Dr. Klinkenberg, VP of Instruction
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Student Success, Excellence in Programs, Enrollment Growth

**I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for year 3 of a three-year grant for up to \$616,693.68 for the purpose indicated above.**

May 17, 2023, JWCC Board regular meeting

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Date: 5/17/2023 BOARD OF TRUSTEES MEETING  
From: Dr. Laurel Klinkenberg, Vice-President of Instruction  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**

**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Pipeline for the Advancement of the Healthcare Workforce (PATH)
- B. **GRANT AGENCY:** Illinois Community College Board
- C. **GRANT APPLICATION DEADLINE:** 6/01/2023                      **GRANT AWARD PERIOD:** 7/01/2023-6/30/2024
- D. **PROPOSAL DESCRIPTION:** To create, support, and expand the opportunities of individuals in the nursing pathway and select healthcare pathways to obtain credentials and degrees that allow them to enter and/or advance their careers in the fields of CNA, LPN/RN, CMA, and Surgical Tech. In year 2, all EMS programs will also be eligible under the PATH grant.
- E. **FUNDS REQUESTED:** \$312,095 (same as Yr 1 until otherwise notified by ICCB)
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.
- G. **PERSONNEL POSITIONS REQUIRED:** A temporary part-time position has been added to oversee the activities associated with this grant. The PATH Project Coordinator will be funded 100% by the grant.
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** (No data at this time. One quarter left to complete)
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/17/2023
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DIRECTOR REQUESTING APPROVAL:** Dr. Laurel Klinkenberg, VP of Instruction
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Excellence in Programs, Leadership and Partnerships, Student Success.

**I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for up to \$312,095 for the purpose indicated above.**

May 17, 2023, JWCC Board regular meeting

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Date: 5/17/2023 BOARD OF TRUSTEES MEETING  
From: Heath Richmond, Manager, Volunteer Services  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**  
**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Illinois Department on Aging RSVP Grant
- B. **GRANT AGENCY:** Illinois Department on Aging
- C. **GRANT APPLICATION DEADLINE:** 4/26/2023      **GRANT AWARD PERIOD:** 7/01/2023 – 6/30/2024
- D. **PROPOSAL DESCRIPTION:** Illinois Department on Aging RSVP Grant provide funding for salaries, program support and volunteer recognition for the Adams, Brown, and Pike County RSVP program. These funds will be used to meet the matching funding needed for the AmeriCorps Seniors annual grant.
- E. **FUNDS REQUESTED:** \$50,364
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for from the requested grant funds.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** During FY23, the program served 83 stations and 481 registered volunteers. These volunteers provided 66,434 hours of service to agencies and individuals in Adams, Brown & Pike Counties.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/17/2023
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **DEAN/DIRECTOR REQUESTING APPROVAL:** Barb Holthaus, Director of Advancement
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Leadership and Partnerships.

**I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$50,364 for the purpose indicated above.**

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May 17, 2023 JWCC Board regular meeting

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Date: 5/17/2023 BOARD OF TRUSTEES MEETING  
From: Dave Hetzler, Dean of CTE  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**  
**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE: FY24 Perkins**
- B. **GRANT AGENCY: Illinois Community College Board**
- C. **GRANT APPLICATION DEADLINE: 5/12/2023      GRANT AWARD PERIOD: 7/1/23-6/30/23**
- D. **PROPOSAL DESCRIPTION: Perkins V is a federally funded grant awarded through the state that provides funds for CTE programs. The grant helps strengthen the relationship between secondary, post-secondary and industry. The relationships created between these sectors allows education to remove barriers and create exposure in the Career and Technical fields. Award of this grant allows JWCC to purchase equipment in CTE departments and provide services to students in CTE programs.**
- E. **FUNDS REQUESTED: \$171,087.00**
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES: All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.**
- G. **PERSONNEL POSITIONS REQUIRED: Career Services Coordinator, Career Services Specialist, Perkins Student Navigator, CTE Administrative Specialist, and Disability Services Coordinator are all position that salaries are partially covered by the Perkins Grant.**
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS: In FY22 Perkins was able to provide over 80 students with services that included textbook loans, mileage reimbursement, and other supports.**
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD: 5/17/2023**
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL: Dave Hetzler, Dean of CTE**
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES: Excellence in Programs, Leadership and Partnerships, Student Success.**

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May 17, 2023, JWCC Board regular meeting

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I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for up to \$171,087.00 for the purpose indicated above.

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May 17, 2023, JWCC Board regular meeting

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Date: 5/17/2023 BOARD OF TRUSTEES MEETING  
From: Dave Hetzler, Dean of Career & Technical Education  
Item: **CONSENT**  
RE: **GRANT Application or Acceptance of funds**

**New or Reoccurring**

- A. **GRANT PROPOSAL TITLE:** Illinois Cooperative Work Study
- B. **GRANT AGENCY:** IBHE – Illinois Board of Higher Education
- C. **GRANT APPLICATION DEADLINE:** 6/09/2023      **GRANT AWARD PERIOD:** 7/01/2023 – 6/30/2024
- D. **PROPOSAL DESCRIPTION:** JWCC provides a workforce education link between classroom studies and on-the-job real-world experience by partnering with local employers. Salaries for 10-14 student internships established through the program are partially funded by the grant, helping employers save money while they train the student. Internships take place in career areas such as Ag, HVAC, and Accounting to reflect the workforce needs of the community and surrounding area.
- E. **FUNDS REQUESTED:** \$12,000 - \$15,000
- F. **OBLIGATION OF INSTITUTIONAL FUNDS/RESOURCES:** All activities are paid for from the requested grant funds or are absorbed into already budgeted activities. No match is required for this grant.
- G. **PERSONNEL POSITIONS REQUIRED:** Current staff will oversee the activities associated with this grant
- H. **IF REOCCURRING, PROVIDE PREVIOUS YEAR RESULTS:** Results are not yet available for current year. Internships have not ended.
- I. **(DATE) GRANT APPLICATION SUBMITTED TO BOARD:** 5/17/2023
- J. **(DATE) BOARD APPROVED ACCEPTANCE OF FUNDS:**
- K. **VICE PRESIDENT/DEAN/DIRECTOR REQUESTING APPROVAL:** Dave Hetzler, Dean of CTE
- L. **STRATEGIC INITIATIVES THIS GRANT ADDRESSES:** Excellence in Programs, Leadership and Partnerships, Student Success

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May 17, 2023 JWCC Board regular meeting

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I concur with the request and recommend the Board of Trustees authorize the College to submit a grant application for \$12,000 - \$15,000 for the purpose indicated above.

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May 17, 2023 JWCC Board regular meeting

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**05.17.2023 BOARD OF TRUSTEES MEETING**

**CALENDAR**

<b>May 17, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>May 19, 2023 @6:00 p.m.</b>	Commencement Board Reception 4:00 p.m.
<b>May 30, 2023</b>	Board Retreat Location and Time 8:30-2:30
<b>June 1-3 2023</b>	Annual Convention ICCTA Normal, Illinois
<b>June 21, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>July 26, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>August 16, 2023 @ 6:00 p.m.</b> <b>Workforce Development Center</b>	Board of Trustees meeting
<b>September 20, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>October 18, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>November 15, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting
<b>December 13, 2023 @ 6:00 p.m.</b>	Board of Trustees meeting

05.17.,2023 Board of Trustees Regular Meeting

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Date: **5.17.2023** BOARD OF TRUSTEES MEETING  
From: Dana Keppner, Director of Human Resources  
RE: Personnel

**Personnel Items to Be Approved:**

**New Hires—Regular**

Hubbard, Laura-Instructor, Natural Sciences

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit position at Master’s, Step 3, effective August 12, 2023, at an annual salary of \$44,169.

Lightner, Carol-PT Receptionist, SEC

Request authorization to hire into part-time, non-exempt position effective June 1, 2023, at a rate of \$14.00 an hour.

Reinhardt, John-Instructor, Accounting

Request authorization to hire into full-time, exempt, benefits-eligible, tenure-track, collective bargaining unit position at Master’s + 15, Step 12, effective August 12, 2023, at an annual salary of \$54,370.

Wear, Amy-Assistant, Records & Registration

Request authorization to hire into part-time, non-exempt position effective May 1, 2023, at a rate of \$13.75 an hour.

**Status Changes**

Hersey, Wayne – PT Help Desk Technician

Request authorization to change status to full-time, non-exempt, benefits-eligible position of PC Administrator effective May 1, 2023, at an annual salary of \$31,824.

**Personnel Items Reported:**

**New Hires—Non-Board Approved, Variable Part-time**

Amirdash, Aya	Library Assistant	Learning Resources Ctr	\$13.00
Liesen, JoAnn	PT Custodian	Physical Plant	\$13.00
Maxie, Jerimyah	Library Assistant	Learning Resources Ctr	\$13.00

**Vacancies**

Academic and Success Coach (previously Academic Advisor)

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review

Advisor, Missouri & Business Outreach

May 17, 2023 JWCC Board regular meeting

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Request authorization to fill full-time, non-exempt, benefits-eligible position pending appropriate administrative review

**Coordinator, Academic Support Services**

Request authorization to fill full-time, exempt, benefits-eligible position pending appropriate administrative review

**Dean, External Relations/Communication**

Request authorization to fill a newly created full-time, exempt, benefits-eligible position pending appropriate administrative review

**Custodian/Security WDC**

Request authorization to fill part-time, non-exempt position pending appropriate administrative review

**Retirements/Resignations-Accepted by President**

Mast, Joan – Assistant Professor, CSC/OFT – retirement effective August 11, 2023

Quinlivan, Bridget – Coordinator, Academic Support Services, - resignation effective May 19, 2023

Ragar, Keely – Advisor, Missouri & Business Outreach - resignation effective May 17, 2023

Sapp, Joseph – Custodian/Security WDC - resignation effective April 14, 2023

**I concur with the Personnel recommendations.**



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May 17, 2023 JWCC Board regular meeting

**Mission:** JWCC enriches lives through learning by providing accessible educational programs and services at an exceptional value.

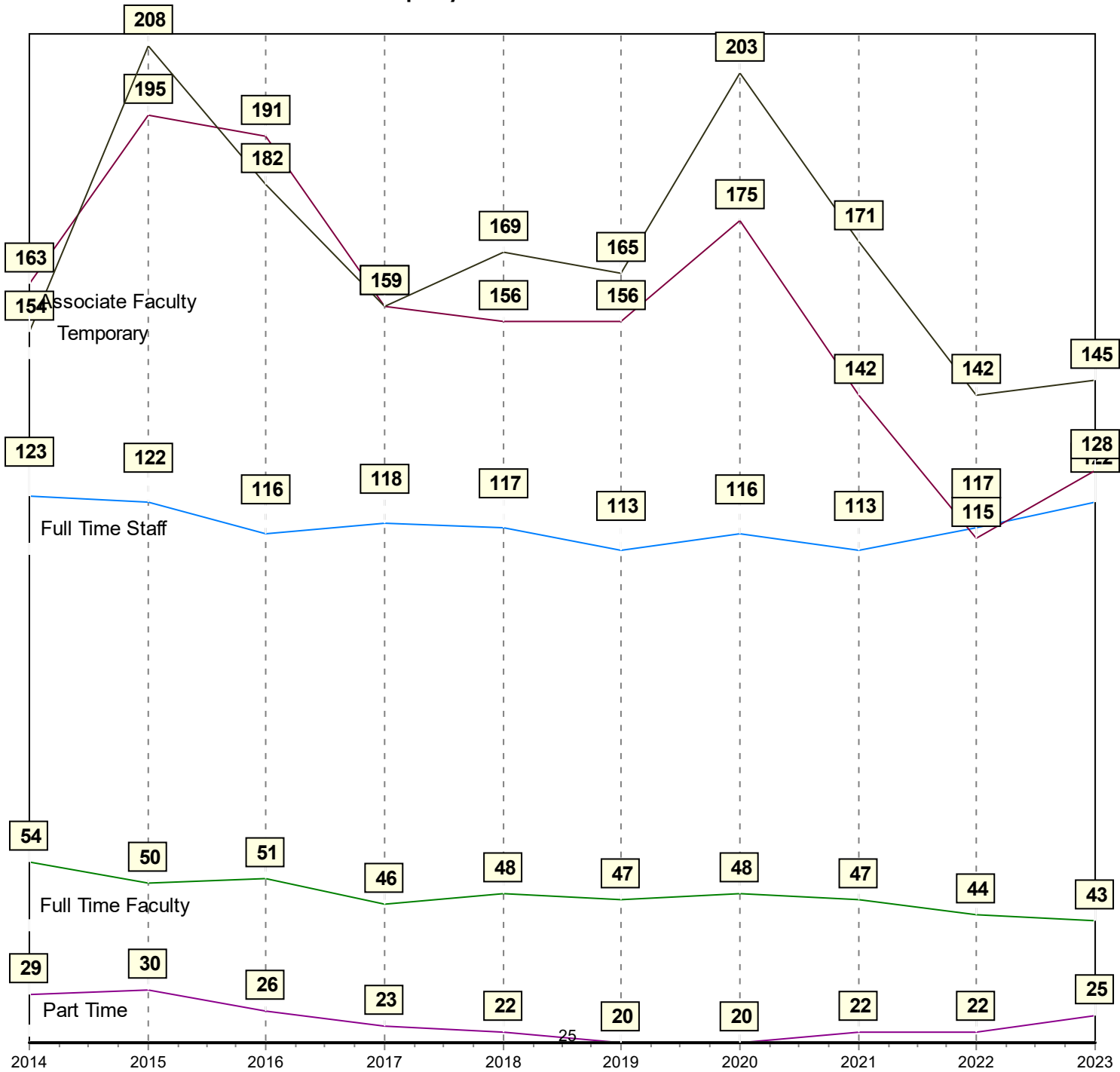
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# John Wood Community College, District No. 539

As Of 4/1/2023

## Employment Trends



**John Wood Community College**

***Financial Reports***

**Board of Trustees Meeting**

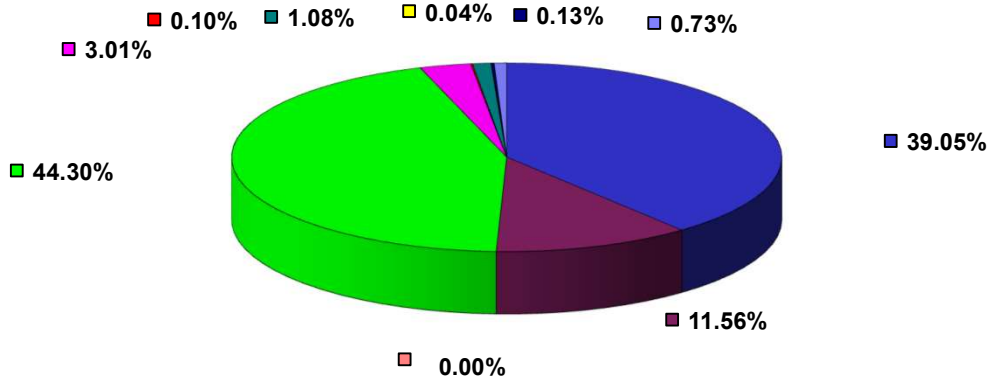
**May 17, 2023**

**John Wood Community College, District No. 539**  
**Comparison of Actual to Budget - FY' 23 to FY' 22**  
**As of April 30, 2023**  
**Unaudited**

**Operating Funds**

	<b>Actual</b>	<b>Budget</b>	<b>% of Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>% of Budget</b>
	<b>FY ' 23</b>	<b>FY ' 23</b>	<b>FY ' 23</b>	<b>FY ' 22</b>	<b>FY ' 22</b>	<b>FY ' 22</b>
<b><u>REVENUES:</u></b>						
Local Government Revenue	\$6,701,392	\$6,379,952	105.04 %	\$6,302,762	\$5,871,195	107.35 %
State Government Revenue	\$1,983,528	\$2,261,279	87.72 %	\$1,726,146	\$1,816,571	95.02 %
Federal Government Revenue	\$0	\$0	0.00 %	\$0	\$0	0.00 %
Student Tuition and Fees	\$7,602,369	\$7,024,991	108.22 %	\$7,293,785	\$7,934,263	91.93 %
Sales and Services Revenue	\$516,138	\$522,900	98.71 %	\$529,235	\$402,927	131.35 %
Facilities Revenue	\$17,267	\$15,000	115.11 %	\$18,320	\$15,000	122.13 %
Investment Revenue	\$186,198	\$24,400	763.11 %	\$16,313	\$30,000	54.38 %
Gifts and Grants Revenue	\$7,472	\$10,000	74.72 %	\$14,381	\$10,000	143.81 %
Other Revenue	\$22,483	\$11,600	193.82 %	\$31,280	\$13,500	231.71 %
Transfers From	\$125,911	\$162,713	77.38 %	\$87,349	\$105,973	82.43 %
<b>TOTAL REVENUES:</b>	<b>\$17,162,757</b>	<b>\$16,412,835</b>	<b>104.57 %</b>	<b>\$16,019,572</b>	<b>\$16,199,429</b>	<b>98.89 %</b>
<b><u>EXPENDITURES:</u></b>						
Salaries	\$6,899,742	\$9,089,853	75.91 %	\$6,725,457	\$9,015,123	74.60 %
Employee Benefits	\$1,670,230	\$2,161,348	77.28 %	\$1,644,956	\$2,167,037	75.91 %
Contractual Services	\$1,476,520	\$1,554,186	95.00 %	\$1,264,309	\$1,427,001	88.60 %
General Materials and Supplies	\$684,717	\$787,167	86.98 %	\$574,554	\$770,867	74.53 %
Travel & Conference/Meeting Expense	\$79,948	\$164,193	48.69 %	\$69,942	\$205,866	33.97 %
Fixed Charges	\$84,920	\$109,975	77.22 %	\$79,753	\$115,201	69.23 %
Utilities	\$515,967	\$642,500	80.31 %	\$455,205	\$607,400	74.94 %
Capital Outlay	\$155,296	\$100,600	154.37 %	\$194,467	\$201,273	96.62 %
Other Expenditures	\$967,062	\$1,318,752	73.33 %	\$857,429	\$1,128,309	75.99 %
Transfers To	\$308,882	\$484,261	63.78 %	\$526,230	\$561,352	93.74 %
<b>TOTAL EXPENDITURES:</b>	<b>\$12,843,283</b>	<b>\$16,412,835</b>	<b>78.25 %</b>	<b>\$12,392,302</b>	<b>\$16,199,429</b>	<b>76.50 %</b>
<b>REVENUES OVER (UNDER)</b>						
<b>EXPENDITURES</b>	<b>\$4,319,474</b>			<b>\$3,627,269</b>		

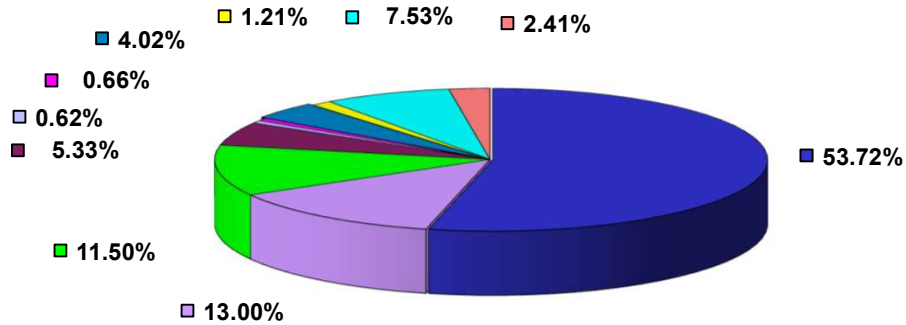
**FY23 Operating Fund Revenues YTD as of April 30, 2023  
Unaudited**



**Operating Fund Revenues: \$17,162,757**

39.05%	Local Government Sources	\$6,701,392
11.56%	State Government Sources	\$1,983,528
0.00%	Federal Government Sources	\$0
44.30%	Student Tuition and Fees	\$7,602,369
3.01%	Sales and Service Fees	\$516,138
0.10%	Facilities Revenue	\$17,267
1.08%	Investment Revenue	\$186,198
0.04%	Gifts and Grants Revenue	\$7,472
0.13%	Other Revenues	\$22,483
0.73%	Transfers from Other Funds	\$125,911

**FY23 Operating Fund Expenditures YTD as of April 30, 2023  
Unaudited**



**Operating Fund Expenditures: \$12,843,283**

53.72%	Salaries	\$6,899,742
13.00%	Employee Benefits	\$1,670,230
11.50%	Contractual Services	\$1,476,520
5.33%	Materials and Supplies	\$684,717
0.62%	Conference and Meeting	\$79,948
0.66%	Fixed Charges	\$84,920
4.02%	Utilities	\$515,967
1.21%	Capital Outlay	\$155,296
7.53%	Other Expenditures	\$967,062
2.41%	Transfer to/from Other Funds	\$308,882



**Balance Sheet - All Funds**  
**As of April 30, 2023**  
**Unaudited**

	Operating Funds	Oper. & Maint. Fund (Restricted)	Grant Restricted Funds	Special Levy Tax Fund	Working Cash Fund	Bond & Interest Fund	Auxiliary Enterprise Fund
<b><u>ASSETS</u></b>							
Cash	\$8,613,983	\$9,946,433	(\$881,772)	\$1,199,009	\$221,657	\$334,751	\$2,711,006
Investments	\$2,507,543	\$1,239,282	\$0	\$0	\$4,580,459	\$0	\$0
Receivables	\$666,791	\$0	\$156,376	\$0	\$0	\$0	\$0
Accrued Revenue	\$0	\$0	\$556,095	\$0	\$0	\$0	\$0
Interfund Receivables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$116,957	\$0	\$0	\$0	\$0	\$0	\$328,519
Other Assets	\$0	\$159,827	\$0	\$0	\$0	\$0	\$0
Prepaid Expenses/Deferred Charges	\$320,839	\$0	\$0	\$13,658	\$0	\$0	\$118,298
<b>TOTAL ASSETS</b>	<b>\$12,226,113</b>	<b>\$11,345,542</b>	<b>(\$169,300)</b>	<b>\$1,212,667</b>	<b>\$4,802,116</b>	<b>\$334,751</b>	<b>\$3,157,823</b>
<b><u>LIABILITIES</u></b>							
Payroll Deduction Liabilities	(\$14,939)	\$0	\$0	\$12,711	\$0	\$0	\$0
Accounts Payable	\$8,385	\$0	\$24,926	\$0	\$0	\$0	\$254,262
Accrued Expense	\$968,026	\$0	\$59,130	\$45,498	\$0	\$0	\$12,880
Interfund Payables	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Revenue	\$589,050	\$0	\$13,563	\$0	\$0	\$0	\$282
Other Liabilities	\$78	\$0	\$0	\$0	\$0	\$0	\$0
CLEARING ACCOUNTS	\$958	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL LIABILITIES</b>	<b>\$1,551,558</b>	<b>\$0</b>	<b>\$97,619</b>	<b>\$58,209</b>	<b>\$0</b>	<b>\$0</b>	<b>\$267,424</b>
FUND BALANCE 7/01/2022	\$6,355,081	\$12,779,659	\$1,157,730	\$863,476	\$4,723,451	\$293,656	\$3,134,855
Revenue Over (Under) Expense	\$4,319,474	(\$1,434,117)	(\$1,424,648)	\$290,982	\$78,666	\$41,095	(\$244,455)
<b>FUND BALANCE 4/30/2023</b>	<b>\$10,674,555</b>	<b>\$11,345,542</b>	<b>(\$266,919)</b>	<b>\$1,154,458</b>	<b>\$4,802,116</b>	<b>\$334,751</b>	<b>\$2,890,399</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$12,226,113</b>	<b>\$11,345,542</b>	<b>(\$169,300)</b>	<b>\$1,212,667</b>	<b>\$4,802,116</b>	<b>\$334,751</b>	<b>\$3,157,823</b>

**JWCC Investment Report  
FY 2023**

**UNAUDITED REPORT**

<b><u>Total Cash and Investments</u></b>	<b>Value as of <u>April 30, 2023</u></b>
JWCC Checking	6,836,633.73
JWCC MMA/Cash	17,011.68
Illinois Funds	10,953,337.25
Raymond James Financial Services	4,357,074.62
Money Market	5,847.32
JWCC CDs & Treasuries	8,327,284.15
<b>Total Cash and Investments</b>	<b>30,497,188.75</b>

<b><u>Held by JWCC</u></b>	<b><u>Rate</u></b>	<b><u>Maturity Date</u></b>		<b><u>Fund</u></b>
Checking Accounts	2.00%		6,836,633.73	all funds
Raymond James Financial Services	3.59%		4,357,074.62	all funds
IL FUND Checking	4.871%		10,953,337.25	all funds
Heartland Bank & Trust Company	0.02%		17,011.68	split 07 & 32
Money Market -FBT	2.00%		5,847.32	all funds
Commerce Bank - Treasury	4.297%*	10/5/2023	2,497,242.58	07
Peoples Prosperity Time Deposit	0.77%	12/14/2023	250,000.00	32
Commerce Bank - Treasury	1.909%*	3/31/2024	240,003.75	32
Commerce Bank - Treasury	2.770%*	6/15/2024	249,278.67	32
Peoples Prosperity Time Deposit	3.35%	9/19/2024	250,000.00	32
Peoples Prosperity Bank Savings	1.06%	12/12/2024	100,000.00	07
Peoples Prosperity Bank Savings	1.06%	12/12/2024	250,000.00	07
Commerce Bank - Treasury	2.131%*	3/15/2025	240,866.72	07
Commerce Bank - Treasury	2.131%*	3/15/2025	96,537.85	07
First Bankers Trust CD	4.75%	4/17/2025	250,000.00	32
Commerce Bank - Treasury	2.970%*	6/30/2025	249,986.91	07
Commerce Bank - Treasury	2.970%*	6/30/2025	99,625.78	07
Commerce Bank - Treasury	3.600%*	9/15/2025	247,285.16	07
Commerce Bank - Treasury	3.600%*	9/15/2025	98,914.06	07
Mercantile Trust & Savings Bank CD	1.45%	12/18/2025	250,000.00	07
Mercantile Trust & Savings Bank CD	1.45%	12/18/2025	100,000.00	07
First Mid Bank & Trust CD	4.75%	4/13/2026	100,000.00	07
First Mid Bank & Trust CD	4.75%	4/13/2026	250,000.00	07
Commerce Bank - Treasury	3.700%*	5/15/2027	2,507,542.67	01
<b>Total Cash and Investments</b>			<b>30,497,188.75</b>	

\*indicates a yield to maturity rather than an interest rate

# John Wood Community College

## Expenditures for Payment

Accounts Payable. . . . .	<i>.Presented to Finance Committee</i>
Payroll. . . . .	<i>.Presented to.Finance Committee</i>
Petty Cash. . . . .	<i>.Presented.to Finance Committee</i>
Purchase Cards. . . . .	<i>.Presented.to Finance Committee</i>

## Ratification of Expenditures

The foregoing summary of obligations have been processed for payment. The College Administration certifies that these obligations, have been incurred in accordance with Board Policy, and where required, quotes and or bids were obtained. The Finance Committee of the Board has reviewed the payments and reported their findings to the Board of Trustees at the regular meeting.

Ratified this 17th day of May.

\_\_\_\_\_

Chair

\_\_\_\_\_

Secretary

Board of Trustees of Community College  
District No. 539, Counties of Adams,  
Pike, Hancock, Calhoun, Schuyler,  
Brown, Morgan, Scott, and Cass,  
and the State of Illinois.

# Board of Trustees Meeting